



COMMUNITY IMPROVEMENT FINANCIAL INCENTIVE PROGRAM GRANT APPLICATION FORM

PART A: GENERAL INFORMATION AND INSTRUCTIONS

1. Before filling out this application form, please read the attached Community Improvement Plan and arrange for a pre-application meeting with staff.
2. All information included in this application will be kept strictly confidential under the Municipal Freedom of Information Act. The applicant consents to the use of his or her name and the name and address of their business in connection with any program funding announcements.
3. If an agent is acting on behalf of a property owner, please ensure that the required authorization is completed and executed by the owner, as provided in Part F.
4. Grants will be available to business or property owners on the basis of one grant or combined grant per assessed year. The provision of any grant shall be administered by the Community Improvement Plan Committee based on the eligibility requirements and the degree to which the project implements the City's Official Plan, Downtown Façade Improvement Study and Community Improvement Plan. The Committee may develop a ranking system to rank multiple applications in a situation where applications exceed the available funds.
5. Grant applications should be submitted in person or by mail to:

Mailing Address:

Maryann Legros, Planning Administrator
City of Dryden
Building and Planning Services Department
30 Van Horne Avenue
Dryden, Ontario
P8N 2A7

Personal Delivery:

45 King Street
Dryden, Ontario

If you have any questions about this program, please contact the City's Planning Administrator by phone at 807-223-1175.

**DEADLINE FOR 2009 APPLICATIONS:
May 31, 2009(Reviewed by Committee & grants awarded June 2009)
On going throughout summer until September 18, 2009**

Community Improvement Financial Incentive Program Grant Application Form

PART B: APPLICANT, AGENT AND PROPERTY INFORMATION

1. Application Information

Name of Registered Owner: _____

Address of Owner: _____

Name of Applicant or Signing Officer: _____

Phone Number _____

Fax Number: _____

Email Address: _____

2. Agent Information (if applicable)

Name of Agent: _____

Address of Agent: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

3. Property Information

Address of Subject Property: _____

Legal Description (Lot and Plan No: _____

Property Use: Existing: _____

Proposed: _____

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PART C: APPLICATION DATA

Please indicate which of the following programs you are applying for and the amount requested. You may be eligible for more than one program.

1. Building Façade Improvement Grant(max \$5,000) _____
2. Building Façade Improvement Secondary Grant (max \$2,500)_____
3. Signage Improvement Grant(max \$2,000)_____
4. Parking Area Improvement
 - a. Downtown parking lots (max \$2,500)_____
 - b. Highway 17 parking lots (max \$2,500)_____
 - c. Highway 17 landscaping/entrance improvement (max \$5,000)_____
5. Municipal Fee Rebate_____
6. Property Tax Increment Grant_____

Please note: There is a maximum of \$5,000 in total grants per property per year.

7. Please provide a description of the improvements you intend to implement:

(Please include any associated drawings, measurements, designs, etc.)

8. Cost Estimates

Cost Estimate No. 1: _____

Cost estimate No. 2: _____

Construction Schedule:

Project Start Date: _____

Project Completion Date: _____

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PART E: STATUS OF TAXES

Have all applicable taxes been paid on the subject lands of the Community Improvement Grant Applications?

Attach copies of existing work orders to this application, if available.

PART F: AUTHORIZATION (if applicable)

If this application is to be signed by an agent or solicitor on behalf of an owner, please complete this section. If the property is in joint ownership, each individual signature is required. IF the applicant is a corporation, an officer of the corporation shall sign the application and the corporation's seal shall be affixed.

I(the Owner/Grantor) hereby authorize by solicitor/agent _____ to act on my behalf in regard to the above application.

Dated at the _____ this _____ day of _____, _____.
(location eg. Town of.....) Day Month Year

Owner(s) Signature _____

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PART G: COVENANT

I/We hereby apply for a grant under this program and agree to abide by the terms and conditions of the program. Without limiting any of the foregoing, I/We understand that the grant may be reduced or cancelled if the work is not completed, not completed as approved, or if the contractors are not paid. I/We agree to the terms and conditions of the grant provisions. I/We hereby certify that the information given herein is true, correct and complete in every respect and understand that the City reserves the right to verify any information contained herein. I/We, the undersigned, agree that the completed improvements are subject to inspection by City Officials and will be carried out in accordance with the requirements of this grant program, the Building Code, Fire Code and other applicable City of Dryden by-laws.

Signature of Registered Owners(s): _____ Date: _____
_____ Date: _____

Or

Signature of Authorized Signing Officer of the Corporation: _____

Title: _____

I/We have the authority to bind the company

Witness: _____ Date: _____

Print Name: _____

PART H: OFFICE USE ONLY:

Date Received: _____

Information Complete? Yes _____ No _____

Information Verified? Yes _____ No _____

Grant Approved? Yes _____ No _____

Date Approved _____

Community Improvement Committee Comments:
