



# Dryden Public Library Board

## MINUTES OF THE REGULAR MEETING

Held on October 17, 2022 via ZOOM.

Present	Matthew Benson (Chair) Shayne MacKinnon (Council Rep) Shirley Cole Susan Reany-Iskra Suzanne Lockyer Angie Barton Tina Wallin (Acting Library CEO)
Regrets	Patricia Wilson
Guests	

1.0	<b>Call to Order &amp; Land Acknowledgement</b>	The meeting was called to order by the Chair at 5:01 pm.	
2.0	<b>Approval of the Agenda</b>	<b>Motion 22-69</b> THAT the Dryden Public Library Board approve the agenda as presented. Moved by A Barton; seconded by S Reany-Iskra. <b>APPROVED.</b>	
3.0	<b>Declaration of Conflict of Interest</b>	None declared.	
4.0	<b>Delegations</b>	None	
5.0	<b>Adoption of the minutes</b>	<b>5.1 September 19, 2022</b>  <b>Motion 22-70</b> THAT the Dryden Public Library Board approve the minutes of both the regular meeting and In-camera meeting of September 19, 2022 as presented. Moved by S MacKinnon ; seconded by S Lockyer. <b>APPROVED.</b>	
6.0	<b>Business Arising from the Minutes</b>	None	

7.0	<b>Reports</b>	<p><b>7.1 CEO Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.2 Statistical Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.3 Financial Report</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.4 Health and Safety Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>Motion 22-71</b> THAT the Dryden Public Library Board receive the following reports:  CEO Report – October 2022  Statistical Report to end of September 2022  Financial Statements to October 2022  Health and Safety Report – September 2022  Moved by A Barton ; seconded by S MacKinnon. <b>APPROVED.</b></p>	
8.0	<b>Decision Items</b>	<p><b>8.1 Policy Approvals</b></p> <p>The Board discussed the proposed policy changes that had been shared that afternoon.</p> <p><b>Motion 22-72</b> THAT the Dryden Public Library Board approve Policy Document HR-06 Volunteers as amended.  Moved by S Cole ; seconded by S Reany-Iskra <b>APPROVED.</b></p> <p><b>Motion 22-73</b> THAT the Dryden Public Library Board approve Policy Document GN-02 Planning as amended.  Moved by S Reany-Iskra ; seconded by A Barton <b>APPROVED.</b></p>	

9.0	<b>Discussion Items</b>	<p><b>9.1 Legacy Document</b> M Benson updated Legacy Document for new Board. M Benson will remove previous board members names.</p> <p><b>9.2 Board Chair Job Description</b> M Benson drafted a Board Chair Job Description to be shared with new Board members when they receive DPL policy on “Duties of a Member” at their initial orientation session.</p>	
10.0	<b>Information Items</b>	<p><b>10.1 October Policy Review</b> T Wallin briefly reviewed the proposed changes.</p> <p><b>10.1.1 OP-03 Protection of Privacy</b></p> <p><b>10.1.2 OP-04 Access to Information</b></p>	<b>ACTION:</b> Board members will send proposed changes by email.
12.0	<b>Other Business/Questions</b>	None	
13.0	<b>Next Meeting</b>	Monday, November 21 at 5:00 pm	
14.0	<b>Adjournment</b>	<b>Motion 22-74</b> THAT the Dryden Public Library Board adjourn at 6:03pm. Moved A Barton. <b>APPROVED.</b>	