



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
Held on December 12, 2022 via ZOOM.

Present	Matthew Benson (Chair) Shirley Cole Susan Reany-Iskra Suzanne Lockyer Tina Wallin (Acting Library CEO)
Regrets	Patricia Wilson Angie Barton
Guests	

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:04 pm.	
2.0	Approval of the Agenda	Motion 22-82 THAT the Dryden Public Library Board approve the agenda as presented. Moved by S Cole ; seconded by S Reany-Iskra. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None	
5.0	Adoption of the minutes	5.1 December 12, 2022 Motion 22-83 THAT the Dryden Public Library Board approve the minutes of the regular meeting of November 21, 2022 as amended. Moved by S Reany-Iskra ; seconded by S Lockyer. APPROVED.	
6.0	Business Arising from the Minutes	None	
7.0	Reports	7.1 CEO Reports ○ See attached	

		<ul style="list-style-type: none"> ○ New Community Partner – Tracey Kitt Dental Hygienist from the Northwestern Health Unit ○ Christmas Hours ○ 158 people attended hot chocolate and cookies before the Santa Claus parade ○ 2022 Typical week survey was completed during the week of November 21-26 <p>7.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached <p>7.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ Verbally presented <p>Motion 22-84 THAT the Dryden Public Library Board receive the following reports: CEO Report – December 2022 Statistical Report to end of November 2022 Financial Statements to November 2022 Health and Safety Report – November 2022 (verbally presented) Moved by S Cole ; seconded by S Lockyer. APPROVED.</p>	
8.0	Decision Items	<p>8.1 Policy Approvals</p> <p>The Board discussed the proposed policy changes that had been shared that afternoon.</p> <p>Motion 22-85 THAT the Dryden Public Library Board approve Policy Document HR-02 Health and Safety as amended. Moved S Lockyer ; seconded by S Cole APPROVED.</p>	

		<p>Motion 22-86 THAT the Dryden Public Library Board approve Policy Document HR-04 Prevention of Workplace Discrimination, Harassment, Sexual Harassment and Workplace Violence as presented. Moved S Lockyer ; seconded by S Reany-Iskra</p> <p>8.3 Building Maintenance Projects Report Renew Construction Inc. repaired front door. Bathroom renovation to start in January.</p> <p>8.4 Deposit Procedures Report Year end funds have been made to the City of Dryden. Deposit are being made back at the City.</p>	
9.0	Discussion Items		
10.0	Information Items	<p>10.1 November Policy Review T Wallin briefly reviewed the proposed changes. Board will review again at January meeting.</p> <p>10.1.1 OP-03 Protection of Privacy 10.1.2 HR-05 Working Aline</p>	ACTION: Board members will send proposed changes by email.
12.0	Other Business/Questions	None	
13.0	Next Meeting	Monday, January 16, 2023 5:00 pm	
14.0	Adjournment	Motion 22-87 THAT the Dryden Public Library Board adjourn at 6:16pm. Moved S Lockyer. APPROVED.	