

**The Corporation of The City of Dryden**

March 13, 2018

Minutes of a Police Costing Committee Meeting held at 5:00 p.m. on the above date in the Boardroom 1 at City Hall.

Present: Chair CAO E. Remillard, Councillor Councillor J. Carlucci, Councillor M. MacKinnon, Councillor M. Trist, Police Chief D. Palson, Police Services Board Chair J. Green, Mr. A. Skene, Treasurer S. Lansdell-Roll and Deputy Clerk A. Euler.

Absent: City Clerk D. Kincaid.

**1. Call to Order:**

City of Dryden CAO, Mr. Remillard, called the meeting to order at 5:00 p.m.

**2. Declarations of Pecuniary Interest and the General Nature thereof:**

**(a) For the agenda for this meeting:**

Mr. Remillard called for declarations of Pecuniary Interest, and the general nature thereof, under The Municipal Conflict of Interest Act with respect to the Agenda for this meeting and the response was negative.

**3. Additions to or deletions from the agenda:**

Chief Palson distributed a list of Community Programs delivered and/or initiated by the Dryden Police Service. This list will be added as Agenda Item 5. (d).

**4. Approval of Minutes:**

(a) January 9, 2018.

**1 Trist THAT the Minutes of the January 9, 2018 Police  
Carlucci Costing Committee Meeting be approved.  
- CARRIED.**

**5. Agenda Items:**

(a) Update on discussion with Business Analyst - CAO.

Mr. Remillard advised he had spoken to the person filling in for our O.P.P. Analyst earlier today. He advised the O.P.P. have received approval for using the current O.P.P. building for housing officers should the City of Dryden decide to move forward with the O.P.P. model. The next steps will be the arrangement of a site visit in Dryden and for the completion of the O.P.P. presentation and contract proposal. Mr. Remillard advised he would expect the site visit to take place in late April or early May. Members of the Committee advised they would like to receive a digital copy of the presentation prior to the site visit and in person presentation by the O.P.P. so they can have time to review it and compile questions and/or comments that can be addressed at the presentation. Members are also looking to have a presentation made to them before a presentation is made to the whole of Council. Mr. Remillard advised he would contact the O.P.P. Analyst to discuss delivery of the presentation if he hasn't heard from her in the next two (2) weeks.

**ACTION: CAO**

(b) Updated Terms of Reference - CAO.

Mr. Remillard reviewed the updated Terms of Reference for the Committee. He then asked the Committee if they would like to obtain an independent third party review of the O.P.P. proposal once it is received and the consensus was yes. Mr. Remillard advised he had contact information for a few individuals who have done this review work for other municipalities and the discussion turned to the procurement of such a service. Mr. Lansdell-Roll advised that under certain circumstances, a report can be taken to Council to request the use of single or sole sourcing of services and that in an attempt to meet the timelines associated with the proposal this might be necessary.

**ACTION: CAO/Treasurer**

**2      *Trist                      THAT the Police Costing Committee Terms of***  
***Carlucci                    Reference be adopted.***  
***- CARRIED.***

(c) Updated Committee Timelines and Action Plan - CAO.

Mr. Remillard reviewed the Committee Timelines and Action Plan and additional changes were made although no dates are carved in stone since a lot is reliant on the O.P.P. Discussion on the calls with regional municipalities took place regarding the timing of the calls, who from the Committee would be on the calls and who to call as different people in the municipalities will likely have differing views on the O.P.P. costing process and results. It was noted that the information received may be one-sided and will have to be taken with a grain of salt, although if trends are seen they can likely be believed.

**ACTION: CAO**

(d) Community Programs - Chief Palson.

Chief Palson reviewed the list of Community Programs he had provided noting that the DPS Community Services Officer initiated many of the programs although other members are instrumental in their success. Chief Palson advised that the O.P.P. are partners in many of the initiatives. After reviewing the list, Committee members noted that the O.P.P. proposal must include at least one (1) Community Services Officer to keep moving forward with all of the important programs that are ongoing. Members also noted that there must be a very long list of community stakeholders involved with the programs and asked Chief Palson to compile a list of partners associated with each program to show that the DPS doesn't work in isolation. Members stressed the time, as well as the number of officers and staff, and maybe the cost involved with each program should also be noted.

**ACTION: Chief Palson**

**6. Adjournment:**

Prior to the meeting being adjourned, discussion on the next meeting date took place. The meeting is scheduled for Tuesday, April 10, but at least two (2) Committee members advised they would be unable to attend then. Mr. Remillard suggested waiting to schedule the meeting until after he had heard from the O.P.P. Analyst about when the proposal would be completed and a digital copy received so that the meeting could be scheduled after members had a chance to review it. He advised a Doodle poll would be used to select at date.

**ACTION: CAO**

(a) Adjournment:

**3      *Trist            THAT this meeting do hereby adjourn.***  
***Carlucci       - CARRIED.***

The meeting adjourned at 6:27 p.m.