

**The Corporation of The City of Dryden**

May 3, 2018

Minutes of a Police Costing Committee Meeting held at 5:00 p.m. on the above date in Boardroom 1 at City Hall.

Present: Chair CAO R. Nesbitt, Councillor M. MacKinnon, Councillor J. Carlucci, Police Chief D. Palson, Police Services Board Chair J. Green, Treasurer S. Lansdell-Roll and Deputy Clerk A. Euler.

Councillor M. Trist arrived at 5:30 p.m.

Absent: Mr. A. Skene and City Clerk D. Kincaid.

**1. Call to Order:**

City of Dryden CAO, Mr. Nesbitt, called the meeting to order at 5:04 p.m.

**2. Declarations of Pecuniary Interest and the General Nature thereof:**

**(a) For the agenda for this meeting:**

Mr. Nesbitt called for declarations of Pecuniary Interest, and the general nature thereof, under The Municipal Conflict of Interest Act with respect to the Agenda for this meeting and the response was negative.

**3. Additions to or deletions from the agenda:**

Ms. Green asked items be added as Agenda Items 5. (e) and (f).

**4. Approval of Minutes:**

(a) March 13, 2018.

**1     *Carlucci        THAT the Minutes of the March 13, 2018 Police  
Mackinnon     Costing Committee Meeting be approved.  
                     - CARRIED.***

**5. Agenda Items:**

(a) Revised Terms of Reference - CAO.

Ms. Euler advised the Terms of Reference had been changed to account for the change in City of Dryden CAOs. She noted the Terms now just refer to City of Dryden positions, rather than including names.

**2 *Mackinnon THAT the Revised Police Costing Committee Terms of Carlucci Reference be adopted.***  
**- CARRIED.**

(b) Update from O.P.P. Analyst Josee Sabourin to CAO - CAO.

Mr. Nesbitt distributed notes on the telephone conversation he had with Josee Sabourin, the O.P.P. Analyst filling in for Pam Ford, and an email he had received from Ms. Sabourin subsequent to that conversation. These notes state that the O.P.P. will make one (1) presentation only and that in most cases, it is made to Council rather than the Costing Committee. Discussion took place about deferring a decision until after the municipal election with the consensus of Councillors that they would like to move forward as far as possible and that if the decision has to be deferred that the new Council has sufficient time to review the O.P.P. proposal and recommendation of the Costing Committee. Mr. Nesbitt advised he would email Ms. Sabourin to advise her of the Committee of the Whole and Council meeting dates in May and June in case the O.P.P. is prepared to make a presentation. He advised he would also speak to Ms. Sabourin again to find out how receptive the O.P.P. will be to the many questions they will receive from the Costing Committee and to try to find out how long of an extension could be granted due to the upcoming municipal election. Chief Palson expressed his concerns about the state of the water/wastewater infrastructure at the O.P.P. facility, noting it is up to the municipality to provide an "adequate and effective police service" according to the *Police Services Act* which includes facility infrastructure. He advised the current infrastructure is not good enough to accommodate more staff and many more prisoners and that costs for those upgrades would be borne by the City of Dryden.

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Members noted the timeline document for the costing project should be updated and that it should include the Ontario Civilian Police Commission (OCPC) hearing.

Ms. Green suggested Mr. Nesbitt contact Graham Wight, Police Services Advisor with the Ministry of Community Safety and Correctional Services to discuss the costing process. Members suggested contacting the other municipalities and hiring a consultant before the O.P.P. make their presentation so that the consultant would be on board and ready to proceed once the presentation has been made. Mr. Nesbitt advised he would send out the questions that had been provided to Mr. Remillard by members and that decisions would have to be made about which municipalities to contact, who the members would speak to and which members would participate in the calls. Ms. Green advised she had some contact information that she would forward to Mr. Nesbitt.

**ACTION: CAO**

(c) Use of a Consultant for Post-Proposal Activities - CAO.

Mr. Nesbitt recommended a consultant be retained for when the O.P.P. deliver their presentation to Council. Discussion about issuing an RFP or RFQ took place, as well as looking at which consultants were used by other municipalities.

**ACTION: CAO/Treasurer**

(d) Required Budget Items - CAO.

Mr. Nesbitt noted nothing had been added in the Operational Budget for a consultant nor for any legal work on this issue. He advised there would have to be a Budget amendment so money is allocated for these costs.

**ACTION: Treasurer/CAO**

(e) Agenda Addition - Ms. Green.

Ms. Green advised members that she would be attending the May 28, 2018 Closed Council Meeting as a delegation regarding a personnel issue.

**ACTION: Treasurer/CAO**

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(f) Agenda Addition – Ms. Green.

Ms. Green advised she and Chief Palson will not be available to attend the June 12<sup>th</sup> meeting and requested that the meeting be re-scheduled. June 5<sup>th</sup> was suggested as an alternate and Ms. Euler advised a Doodle Poll would be distributed to determine the date that best suits members.

**ACTION: Ms. Euler**

**6. Adjournment:**

(a) Adjournment:

**3 MacKinnon THAT this meeting do hereby adjourn.  
Carlucci - CARRIED.**

The meeting adjourned at 7:00 p.m.