

 <p><b>DRYDEN</b></p> <p>The Corporation of The City of Dryden</p>	<p><b>STAFF REPORT</b></p>	<p>For Administration Use Only:</p> <p>Meeting Date: November 23, 2020</p> <p>Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/></p> <p>Approved for Agenda: [ CAO ]</p> <p>Report No. AD-2020-41</p>
<p>Date Submitted:</p>	<p>November 15, 2020</p>	
<p>Title:</p>	<p>Police Costing Committee – Terms of Reference and Consulting Services</p>	
<p>Prepared by:</p>	<p>Roger Nesbitt, CAO</p>	
<p>Department:</p>	<p>Administration</p>	

**Recommendation:**

THAT Council approve the Police Costing Committee Terms of Reference, and;

THAT Council approve single sourcing of the contract award for the Study and Analysis of Policing Services to MNP LLP.

**Background:**

Council passed a motion on October 26th, 2020 to request contract police costing from the OPP, as well as forming a committee of council, the Police Costing Committee, to oversee a credible and professional process for the review of the OPP policing contract proposal. Council representatives appointed to this committee will be Councilor Bush, Councilor Martin MacKinnon and Councilor Price. In addition, the City CAO, City Treasurer and acting City Clerk will also sit on this committee.

**Discussion:**

The Police Costing Committee's terms of reference are attached for discussion and approval by Council. Committee members have reviewed the terms of reference. The terms of reference are similar to the previous committee's terms of reference with some minor changes.

The Police Costing Committee has reviewed the City's need for 3<sup>rd</sup> party consulting services to once again assist in analyzing and comparing policing services. The committee is recommending that the City again contract MNP to update the previous analysis with current call for service data and costing information. The general scope of work for this engagement would be as follows;

- Update the service offering comparison with any known changes
- Consult with other Ontario municipalities
- Consult with primary stakeholders as defined by the Police Costing Committee
- Update the existing financial model with additional available years
- Update Call for Service modelling with 2019 and 2020 data and OPP and DPS Comparison
- Develop additional benchmarking analysis
- Development of a clear and concise executive summary/conclusion
- Presentation of Findings to Dryden City Council

The Police Costing Committee is recommending that this contract be single sourced to MNP LLP at an estimated fixed cost of \$35,000 plus HST.

**Notice Provisions:** None.

**Financial Implications:** \$35,000

**Attachments (Reference Material):**

- Police Costing Committee Terms of Reference and Communication Protocol