

DRYDEN POLICE SERVICES BOARD

OPEN MEETING MINUTES

Tuesday, January 22, 2019

Minutes of the Open Meeting of the Dryden Police Services Board held Tuesday, January 22, 2019 in the Police Service Boardroom.

Present: A/Chair J. Green, P. Skillen, J Carlucci, D. McKay and B. Wiedenhoeft

Regrets: None

Staff/Others: R. Nesbitt, CAO, City of Dryden, G. Wight, Police Services Advisor, MCSCS, Chief D. Palson and Board Secretary A. Boily

Note: Roger Nesbitt, CAO, City of Dryden, was invited to the meeting as an Observer. Graham Wight, Police Service Advisor, Ministry of Community Safety and Correctional Services was invited to attend the meeting to do a presentation.

1. Call to Order:

A/Chair J. Green called the meeting to order at 4:30 p.m.

2. Appointment of Chair and Vice-Chair for 2019:

A/Chair J. Green turned the meeting over to A. Boily for this section of the agenda.

As per its procedural by-law, the Board appoints a Chair and Vice-Chair for 2019. Chair – P. Skillen nominated J. Green. B. Wiedenhoeft seconded the nomination. Nominations were asked for three (3) times. As there were no further nominations, nominations were declared closed. J. Green was willing to let her name stand. J. Green was acclaimed to the position of Board Chair.

Vice-Chair – B. Wiedenhoeft nominated P. Skillen. J. Carlucci seconded the nomination. Nominations were asked for three (3) times. As there were no further nominations, nominations were declared closed. P. Skillen was willing to let his name stand. P. Skillen was acclaimed to the position of Board Vice-Chair.

MOTION #01

MOVED BY: B. Wiedenhoeft

SECONDED BY: P. Skillen

THAT the Dryden Police Services Board appoints the following persons to be Chair and Vice-Chair for 2019:

JUDI GREEN, Chair
PATRICK SKILLEN, Vice-Chair

"CARRIED"

3. Presentation by G. Wight, Police Services Advisor, Ministry of Community Safety and Correctional Services:

G. Wight, Police Services Advisor, Ministry of Community Safety and Correctional Services, attended the meeting to give the members training on the responsibilities of Police Services Boards and an overview of Section 31 of the Police Services Act that deals with Municipal Police Services Boards. Board members took the opportunity to ask questions and partake in discussions throughout the training session.

4. Additional Agenda Items:

- (a) Northwest Response Forum
- (b) Community Safety and Wellness Plan
- (c) Electronic Meetings

5. Declarations of Pecuniary Interest:

Chair J. Green called for any declarations of pecuniary interest, and the general nature thereof, under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. The response was negative.

6. Delegations:

There were no delegations.

7. Adoption of Minutes:

MOTION #02

MOVED BY: P. Skillen
SECONDED BY: B. Wiedenhoeft

THAT the Dryden Police Services Board adopt the following minutes:

Regular Board Meeting:	November 20, 2018
Special Board Meeting:	December 31, 2018

"CARRIED"

8. Business Arising From Previous Minutes:

(a) E-mail Addresses:

The City of Dryden has issued all Board members will a City e-mail address that should be used for Board business.

(b) False Alarms:

Chief D. Palson has not yet brought the Board's recommendation of allowing only one (1) free False Alarm per year to the Council of the City of Dryden. However, it will be brought to Council's attention soon.

9. Monthly Reports:

(a) Statistical Reports – November and December 2018 – Report #2019-001:

Several line items in the December Statistical Report. were indicated and reviewed.

(b) Financial Report – December 31, 2018 - Report #2019-002:

The December Financial Report was reviewed.

MOTION #03

MOVED BY: B. Wiedenhoeft

SECONDED BY: P. Skillen

THAT the Dryden Police Services Board authorizes the adoption of the City of Dryden Financial Reports for the period ending December 31, 2018 as received January 17, 2019.

“CARRIED”

10. Reports:

(a) Chief's Report - Report #2019-003.

Chief D. Palson reviewed his report. He mentioned the following;

- Animal Control/Parking Enforcement Update – reviewed the Report as submitted.

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- Board Member Ride-Along – Board Member B. Wiedenhoeft gave a verbal report on his ride-along with members of the Dryden Police Service. He stated that it was a very enlightening and rewarding experience.
- Digital Speed Signs – Chief D. Palson stated that he is in the process of drafting letters to various boards and agencies to determine if there is interest in sharing the cost of purchasing digital signs.

(b) Community Services – Report #2019-004.

The Community Services Report for November and December 2018 was included with the Agenda packages.

11. New Business:

(a) 2019 OAPSB Membership Dues:

MOTION #04

MOVED BY: P. Skillen

SECONDED BY: B. Wiedenhoeft

THAT the Dryden Police Services Board authorizes payment of the following:

ONTARIO ASSOCIATION OF POLICE SERVICES BOARDS (OAPSB) (2019 Membership Dues)	\$1,295.96
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“CARRIED”

(b) 2019 Zone 1 - OAPSB Membership Dues:

MOTION #05

MOVED BY: B. Wiedenhoeft

SECONDED BY: P. Skillen

THAT the Dryden Police Services Board authorizes payment of the following:

**ZONE 1 - ONTARIO ASSOCIATION OF POLICE
SERVICES BOARDS (OAPSB)
(2019 Membership Dues)**

\$125.00

“CARRIED”

(c) Meeting Dates:

The tentative dates for Board Meetings to the end of July are as follows:

- Tuesday, February 26, 2019
- Tuesday, March 19, 2019
- Tuesday, April 16, 2019
- Tuesday, May 21, 2019
- Tuesday, June 18, 2019
- Tuesday, July 16, 2019

(d) Northwest Response Forum:

The Northwest Response Forum is coming to Dryden and will be held from April 2nd to 4th, 2019 at the Dryden Regional Cultural and Training Centre.

(d) Community Safety and Wellness Plan:

The Council of the City of Dryden needs to connect with the Ministry of Community Safety and Correctional Services

(e) Electronic Meetings:

The City of Dryden is developing a Policy that will deal with the rules and procedures for electronic meetings.

12. By-Laws:

(a) By-Law Number 01-19:

Revisions to the by-law were reviewed and discussed. The Board agreed on the content of the By-Law and enacted the following motion:

MOTION #06

**MOVED BY: J. Carlucci
SECONDED BY: P. Skillen**

THAT the Dryden Police Services Board agree to adopt By-Law #01-19 and herein authorize the Chair and Board Secretary to sign the aforesaid By-Law.

“CARRIED”

13. Policy Manual Review:

The Draft Governance Policy Manual and Draft Performance Plan Policies have been sent to G. Wight, Police Services Advisor, MCSCS, for input and recommendation. Once the Board has this information, the policies will be brought back to the table.

14. Adjourn to In-Camera Session:

MOTION #07

**MOVED BY: B. Wiedenhoeff
SECONDED BY: J. Carlucci**

THAT this meeting of the Dryden Police Services Board does hereby adjourn to convene to a Closed Meeting of the Dryden Police Services Board for the purposes of discussing confidential items pertaining to matters authorized under Section 35(4) of the Police Services Act.

“CARRIED”

At this time, 6:57 p.m., the Open Meeting adjourned to the Closed Meeting.

15. Re-Convene to Open Session:

MOTION #08

**MOVED BY: J. Carlucci
SECONDED BY: B. Wiedenhoeff**

THAT the Open Meeting of the Dryden Police Services Board be reconvened.

“CARRIED”

At this time, 7:42 p.m., the Closed Meeting reconvened to the Open Meeting.

16. Board Direction Resulting From Discussions During the Closed Session:

There was no Board Direction resulting from discussions during the closed session.

17. Next Meeting and Adjournment:

MOTION #09

MOVED BY: B. Wiedenhoeft

SECONDED BY: J. Carlucci

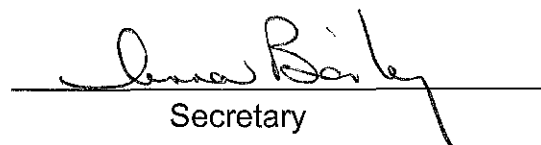
THAT this meeting does hereby adjourn.

“CARRIED”

The meeting adjourned at 7:42 p.m. The next Regular Meeting will be held on Tuesday, February 26th, 2019 at 4:30 p.m. in the Police Service Boardroom.

Confirmed this 26th day of February 2019 A.D.


Chair


Secretary