

# **DRYDEN POLICE SERVICES BOARD**

## **OPEN MEETING MINUTES**

**Tuesday, November 20, 2018**

Minutes of the Open Meeting of the Dryden Police Services Board held Tuesday, November 20, 2018 in the Dryden Police Services Boardroom.

Present: Chair J. Green, P. Skillen, J. Carlucci and B Wiedenhoeft

Regrets: R. Valley

Staff: S/Cst. C. Fedorchuk, Chief D. Palson and Board Secretary A. Boily

### **1. Call to Order:**

Chair J. Green called the meeting to order at 10:58 a.m.

### **2. Parking/Animal Control Update:**

S/Cst. C. Fedorchuk was in attendance to give the Board an update on animal control and parking issues. He mentioned the following:

- Urban Deer- best way to deal with this is education and then enforcement
- Off Leash Dog Park – still just a thought on City Council's Agenda
- Amendment to Dog By-Law – working on amending it to read “two (2) metre long leash” to streamline the by-law
- Number of Dogs in Household – looking to amend by-law to ask for special fees if more than two (2) dogs in a household rather than limiting the number of dogs in a household to two (2)
- Parking – nothing specific – addressed the questions that were raised by the Board members.

Chair J. Green thanked S/Cst. C. Fedorchuk for taking the time to address the Board.

S/Cst. C. Fedorchuk left the meeting.

**3. Additional Agenda Items:**

- (a) Digital Speed Signs – Open
- (b) Surplus Uniforms/Equipment Request – Open
- (c) Meeting Time – Open
- (d) E-mail Address – Open
- (e) Intent to Bargain – Closed
- (f) Regular Visit of Members - Closed

**4. Declarations of Pecuniary Interest:**

Chair J. Green called for any declarations of pecuniary interest, and the general nature thereof, under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. The response was negative.

**5. Delegations:**

There were no delegations.

**6. Adoption of Minutes:**

**MOTION #01**

**MOVED BY: B. Wiedenhoeft**

**SECONDED BY: P. Skillen**

**THAT the Dryden Police Services Board adopt the following minutes:**

**Regular Board Meeting:**

**October 16, 2018**

**“CARRIED”**

**7. Business Arising from Previous Minutes:**

(a) False Alarms:

The fee per false alarm call was increased to \$50.00 effective January 1, 2017. The Board agreed to recommend that only one (1) "free" call per calendar year be allowed.

**MOTION #02**

**MOVED BY: J. Carlucci  
SECONDED BY: B. Wiedenhoeft**

**THAT the Dryden Police Services Board recommend that Article I: Police Service False Alarms Section 9-5 B. of City of Dryden By-Law #4435-2016 be amended to read: "Notwithstanding Subsection A, each subscriber shall be eligible for one (1) free false alarm in any one (1) calendar year."**

**"CARRIED"**

(b) Thefts:

In relation to thefts at local retailers, Chief D. Palson clarified that a Business Owner can request a Trespass Notice from the Dryden Police Service and once granted, the Business Owner serves it or hires a Document Server to serve the notice. The Police do not, as a rule, serve the Trespass Notice.

(c) Digital Speed Signs:

Chief D. Palson mentioned that he is waiting for quotes to come in regarding costs for the signs. Once he has those, he will approach the school boards and the service groups to see if they can work together on procuring some digital signage.

**8. Monthly Reports:**

(a) Statistical Report – October 2018 – Report #2018-064:

Chief D. Palson reviewed the Statistical Report.

(b) Financial Report – October 31, 2018 - Report #2018-065:

The October Financial Reports were reviewed. Chief D. Palson went over some line items but the expenditures are consistent with the amounts budgeted for 2018.

**MOTION #03**

**MOVED BY: P. Skillen**

**SECONDED BY: B. Wiedenhoeft**

**THAT the Dryden Police Services Board authorizes the adoption of the City of Dryden Financial Reports for the period ending October 31, 2018.**

**“CARRIED”**

(c) Chief's Report - Report #2018-066:

Chief D. Palson reviewed his report. He mentioned the following;

- Pet Control – Chief D. Palson reviewed the Report.
- Community Survey Update – The survey period is over. Chief D. Palson handed out information packages and reviewed the survey results with the Board.
- Board Member Ride-Along – a ride-a-long for one (1) Board member has been set for Tuesday, December 11<sup>th</sup>, 2018. More ride-a-longs will be scheduled as requested by Board members.

(d) Community Services – Report #2018-067:

The Community Services Report was distributed with the Agenda Packages.

**9. New Business:**

(a) Surplus Uniforms/Equipment Request:

The North Western Ontario Military and Police Museum has sent a letter stating that it is a museum that focuses on the military and police forces of Northwestern Ontario and are interested in obtaining any items that would enhance its collection. Chief D. Palson will put together some items and forward them on to the Museum.

(b) Meeting Time:

A request was brought forth for the Board to consider scheduling its meetings later in the day. After some discussion, it was decided that the 2019 meetings would start at 4:30 p.m.

(c) E-mail Address

Board Secretary A, Boily was asked to check with City of Dryden's IT Department to determine whether Board members require an e-mail address set up by the City or if they can use their own personal e-mail address.

**10. By-Laws:**

(a) Draft By-Law #03-18:

Draft By-Law # 03-18 was discussed and revisions recommended. It will be brought back to the next meeting.

**11. Policy Manual Review:**

Board Secretary A. Boily will forward the Draft "Governance Policy Manual Policy" and the Draft "Performance Plan Policy" to G. Wight, Advisor, MCSCS, for his input.

**12. Information Items:**

- (a) MCSCS Memorandum – Cannabis Set Fines was distributed with the Agenda packages.

**13. Adjourn to In-Camera Session:**

**MOTION #4**

**MOVED BY: B. Wiedenhoeft  
SECONDED BY: P. Skillen**

**THAT this meeting of the Dryden Police Services Board does hereby adjourn to convene to a Closed Meeting of the Dryden Police Services Board for the purposes of discussing confidential items pertaining to matters authorized under Section 35(4) of the Police Services Act.**

**“CARRIED”**

At this time, 12:09 p.m., the Open Meeting adjourned to the Closed Meeting.

**14. Re-Convene to Open Session:**

**MOTION #05**

**MOVED BY: P. Skillen**

**SECONDED BY: B. Wiedenhoeft**

**THAT the Open Meeting of the Dryden Police Services Board be reconvened.**

**“CARRIED”**

At this time, 1:09 p.m., the Closed Meeting reconvened to the Open Meeting.

**15. Board Direction Resulting from Discussions During the Closed Session:**

(a) Chief's Personal Employment Contract:

**MOTION #06**

**MOVED BY: J. Carlucci**

**SECONDED BY: B. Wiedenhoeft**

**THAT the Dryden Police Services Board approve an amendment to the Personal Service Contract of the Chief of Police, Dryden Police Service, effective November 20, 2018 as described by way of Memorandum of Understanding.**

**“CARRIED”**

(b) 2019 Operational Budget:

**MOTION #07**

**MOVED BY: P. Skillen  
SECONDED BY: J. Carlucci**

**THAT the Dryden Police Services Board submit its final draft of the 2019 operational budget, in the total amount of \$3,947,211.68, to the Council of the City of Dryden.**

**“CARRIED”**

**16. Next Meeting and Adjournment:**

**MOTION #08**

**MOVED BY: B. Wiedenhoef  
SECONDED BY: P. Skillen**

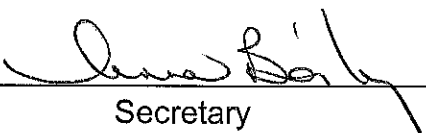
**THAT this meeting does hereby adjourn.**

**“CARRIED”**

The meeting adjourned at 1:15 p.m. The next Regular Meeting will be held on Tuesday, January 22<sup>nd</sup>, 2019 at 4:30 p.m. in Dryden Police Service Boardroom.

Confirmed this 22<sup>nd</sup> day of January 2019 A.D.

  
\_\_\_\_\_  
Chair

  
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Secretary