

# **DRYDEN POLICE SERVICES BOARD**

## **OPEN MEETING MINUTES**

**Tuesday, September 24, 2019**

Minutes of the Open Meeting of the Dryden Police Services Board held Tuesday, September 24, 2019 in the City of Dryden Council Chambers.

Present: Chair J. Green, P. Skillen, J Carlucci and D. McKay (arrived at 4:30 p.m.)

Regrets: B. Wiedenhoeft

Staff/Others: Chief D. Palson and Board Secretary A. Boily

### **1. Call to Order:**

Chair J. Green called the meeting to order at 4:04 p.m.

### **2. Additional Agenda Items:**

- (a) Board Vacancy Position Review
- (b) Meeting with G. Wight, Ministry of the Solicitor General
- (c) In Car Computers
- (d) Meeting with B. Dunlop
- (e) Zone 1 OACP/OAPSB Joint Meeting

### **3. Declarations of Pecuniary Interest:**

Chair J. Green called for any declarations of pecuniary interest, and the general nature thereof, under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. The response was negative.

### **4. Delegations:**

There were no delegations.

**5. Adoption of Minutes:**

**MOTION #01**

**MOVED BY: J. Carlucci  
SECONDED BY: P. Skillen**

**THAT the Dryden Police Services Board adopt the following minutes as amended:**

**Regular Board Meeting:            June 18, 2019  
Regular Board meeting:            July 17, 2019**

**“CARRIED”**

**6. Business Arising From Previous Minutes:**

**(a) Update External Policy Review::**

Chair J. Green has spoken to G. Wight, Police Advisor, Ministry of the Solicitor General, about this review and looks forward to receiving his response in this regard.

**(b) Follow-Up with B. Dunlop:**

Chair J. Green met with B. Dunlop and had a vey positive discussion about the policing issues relating to the Van Horne Landing and Government Dock area.

**7. Monthly Reports:**

**(a) Statistical Reports – July and August 2019 – Report #2019-043:**

The July and August Reports were reviewed by Chief D. Palson and the members of the Board.

(b) Financial Reports – July 31<sup>st</sup>, 2019 and August 31<sup>st</sup>, 2019 - Report #2019-044:

Line items dealing with Training and General Expenses were reviewed.

**MOTION #02**

**MOVED BY: J. Carlucci**

**SECONDED BY: P. Skillen**

**THAT the Dryden Police Services Board authorizes the adoption of the City of Dryden Financial Reports for the period ending August 31, 2019.**

**“CARRIED”**

**8. Reports:**

(a) Chief's Report - Report #2019-045:

Chief D. Palson reported on the following:

- Actions Items Re: July PS Board Meeting:
  - Board Highlights/Message – can be added to Facebook page and a heading with the information can be added to the website page as well.
  - OPP Statistics – Chief D. Palson distributed copies of the information he received from the OPP. The statistics are recorded differently and for the most part deal with traffic issues.
  - Van Horne Landing/Government Dock – Chief D. Palson met with B. Dunlop and went over the work the Dryden Police Service does and will continue to do to work on controlling the policing issues in this area.
  - City Procurement Policy – There is no direct reference to a procurement policy in the Police Services Act. Chief D. Palson met with the City's Treasurer to clarify some issues but there is nothing that contravenes the Act.
  - On-Call Special Constable – after further thought by the Chief, he determined this was not viable.
  - Animals Not Having Tags – referred this to the By-Law Enforcement Officer.

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- Acknowledgments – Appreciation has been expressed to the members of the Dryden Police Service as requested by the Board.
- Project Sunset – Chief D. Palson checked but there is no further funding for this project.
- 2018 Annual Report – the Report was discussed. After discussion concluded, the following motion was enacted:

**MOTION #03**

**MOVED BY: J. Carlucci**

**SECONDED BY: P. Skillen**

**THAT the Dryden Police Services Board receive and accept the document entitled “Dryden Police Service 2018 Annual Report” as with recommended changes.**

**“CARRIED”**

- 2020-2022 Business Plan – need a motion to extend the 2016 -2018 Business Plan to include 2019. Work will commence on developing the 2020-2022 Business Plan.

**MOTION #04**

**MOVED BY: D. McKay**

**SECONDED BY: J. Carlucci**

**THAT the 2016-2018 Business Plan of the Dryden Police Service be extended to include the year 2019.**

**“CARRIED”**

- Online Criminal Record Checks/Fee Adjustment – Chief D. Palson proposes that we move towards facilitating members of the public to process their applications on-line. The company being utilized for this is Triton. Triton charges \$9.95 per application and therefore the current application fees should be adjusted to accommodate this expense.

**MOTION #05**

**MOVED BY: P. Skillen**

**SECONDED BY: D. McKay**

**THAT the Dryden Police Services Board recommend a fee increase in Criminal Records Checks as follows:**

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<b>Student Fee</b>	-	<b>\$35.00</b>
<b>Resident Fee</b>	-	<b>\$45.00</b>
<b>Non-Resident Fee</b>	-	<b>\$55.00</b>
<b>Volunteer Fee</b>	-	<b>Free of Charge (except on-line applications have a \$10.00 Fee)</b>

**“CARRIED”**

- Pet Control – the 2019 Stats Report was reviewed
- Digital Speed Sign Update – the sign has been installed on Parkdale Avenue and the reaction has been very positive.
- St. Joseph's School Traffic/Parking Issues – the Northwest Catholic District School Board has engaged an engineering firm to come up with some ideas to help alleviate the parking problem at St. Joseph's School. They have asked for access to some of the data from the digital speed sign to add to their report.
- Police Day – will be held Thursday, October 17<sup>th</sup>, 2019. Invitations have been sent out and it is sincerely hoped that every member of City Council will be willing and able to attend. The Board would like to acknowledge the time and workload that was required to put this “Day” together.
- Summer Students - very successful summer. Nothing but positive feedback.
- LIVESCAN Fingerprint Unit – technician from software company is in town and has the unit up and running,
- In-Car Computers – working with City's IT Department to put computers in three (3) patrol vehicles. The approximate cost will be \$18,000.00.

(b) Community Services – Report #2019-046.

The Community Services Report for July and August 2019 was included with the Agenda packages and reviewed by the Board. .

**9. New Business:**

(a) Board Vacancy Update:

P. Skillen received notice that his appointment to the Dryden Police Services Board expires on November 13<sup>th</sup>, 2019. P. Skillen stated that he will not be seeking reappointment.

(b) Meeting with G. Wight, Police Advisor, Ministry of the Solicitor General:

G. Wight met with City Council on September 2, 2019. All the members of Council were in attendance. It was a very informative meeting in that G. Wight was very clear and concise as to the role of Council as it relates to the Dryden Police Service. G. Wight recommended that Council and the Dryden Police Services Board continue to keep lines of communication open. J. Carlucci indicated that the Board should be hearing from the City/Mayor. Chair J. Green expressed that she had reached out to enhance communication and looked forward to hearing from the Mayor.

**MOTION #06**

**MOVED BY: D. McKay**

**SECONDED BY: J. Carlucci**

**THAT the Dryden Police Services Board supports regular and open dialogue with the Council of the City of Dryden.**

**“CARRIED”**

(c) Zone 1 OACP/OAPSB Joint Meeting::

The Zone Meeting will be held October 8 to 10, 2019 at the Valhalla Inn in Thunder Bay, Ontario. All members of the Board are encouraged to attend.

**MOTION #07**

**MOVED BY: D. McKay**

**SECONDED BY: P. Skillen**

**THAT the Dryden Police Services Board authorizes the following persons to attend the Zone 1 OACP/OAPSB Joint Meeting to be held October 8 – 10, 2019 in Thunder Bay, Ontario:**

**CHAIR, JUDI GREEN**

**VICE-CHAIR, PAT SKILLEN**

**BOARD MEMBER, BILL WIEDENHOEFT**

**“CARRIED”**

**10. Adjourn to In-Camera Session:**

**MOTION #08**

**MOVED BY: J. Carlucci  
SECONDED BY: P. Skillen**

**THAT this meeting of the Dryden Police Services Board does hereby adjourn to convene to a Closed Meeting of the Dryden Police Services Board for the purposes of discussing confidential items pertaining to matters authorized under Section 35(4) of the Police Services Act.**

**“CARRIED”**

At this time, 6:13 p.m., the Open Meeting adjourned to the Closed Meeting.

**11. Re-Convene to Open Session:**

**MOTION #09**

**MOVED BY: J. Carlucci  
SECONDED BY: P. Skillen**

**THAT the Open Meeting of the Dryden Police Services Board be reconvened.**

**“CARRIED”**

At this time, 6:58 p.m., the Closed Meeting reconvened to the Open Meeting.

**12. Board Direction Resulting From Discussions During the Closed Session:**

There was no Board direction resulting from discussions during the closed session.

**13. Next Meeting and Adjournment:**

**MOTION #10**

**MOVED BY: J. Carlucci  
SECONDED BY: P. Skillen**

**THAT this meeting does hereby adjourn.**

**“CARRIED”**

The meeting adjourned at 7:04 p.m. The next Regular Meeting will be held on Tuesday, October 22nd 2019 at 4:00 p.m. in the City of Dryden Council Chambers.

Confirmed this 22nd day of October 2019 A.D.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Secretary