



# Dryden Public Library Board

## POLICY

<b>SECTION: OPERATIONAL</b>		<b>NO: OP-04</b>
<b>TITLE: Access to Information</b>		<b>Date: May 2019</b>
		<b>Next Review Date: May 2022</b>

### 1.0 Policy Statement

- 1.1 The Dryden Public Library Board upholds the rights of the public to access their personal information held by the library and is committed to making access to information about the governance and operations of the library available to the public, in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M56 (MFIPPA).

### 2.0 Responsibility of the Board

- 2.1 The Dryden Public Library Board is responsible for ensuring the Library's compliance with MFIPPA.
- 2.2 The Dryden Public Library Board will adopt the City of Dryden Policy MU-IN-05, *Freedom of Information and Protection of Privacy Policy* for all actions related to Information Requests.
- 2.3 The CEO shall act as liaison between the Dryden Public Library Board and the City of Dryden's Freedom of Information (FOI) Coordinator to locate and prepare information requests.

### Related Documents:

City of Dryden. *MU-IN-05 Freedom of Information and Protection of Privacy Policy*.

*Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M56 (MFIPPA)

History			
<b>Approval Date:</b>	November 2015	<b>Approved by:</b>	L Ayers
<b>Amendment Date:</b>	May 22, 2019	<b>Approved by:</b>	M Benson
<b>Amendment Date:</b>		<b>Approved by:</b>	
<b>Amendment Date:</b>		<b>Approved by:</b>	
<b>Amendment Date:</b>		<b>Approved by:</b>	