

RFP-2023-11: Addendum – Version 1

City of Dryden Comprehensive Zoning By-law Updates



Q1: Can the City please confirm the total project budget for the Comprehensive Zoning By-law Updates over the 2023 to early 2025 project timeline noted on pg. 4 of the RFP?

There is no predetermined budget allocated for this project. However, there are established maximum amounts of \$25,000 for the year 2023. The budgets for 2024 and 2025 will be determined once we have had the opportunity to evaluate all the proposals received.

Q2: Can the City please confirm how many approved Zoning By-law Amendments will have to be consolidated since the last update of the Zoning By-law in 2012, and whether these amendments have been reflected in the City's current zoning mapping / Schedules?

Approximately 13 Zoning Bylaw amendments have been approved since 2012. We will provide data on these amendments as we discover them. The City's current digital zoning maps/schedules already incorporate most of these changes. However, the updates have not yet been implemented in the Zoning By-law itself.

Q3: Can the City please confirm the total number of existing Exceptions will be required to be reviewed as part of the Zoning By-law Updates?

The existing exceptions will be outlined as part of the completed Zoning By-law amendments, which total approximately 13 in number. These amendments will be shared as a package once the consultant has been selected. It's important to note that the City of Dryden does not have individual zone-specific exceptions in the zoning by-law.

Q4: Can the City please confirm whether in-person attendance at Planning Committee / Council meetings is expected, and whether in-person attendance is expected for public engagement as part of the Statutory Public Open House and Statutory Public Meeting, or whether virtual attendance is acceptable?

Participation through virtual means, such as online meetings and remote communication, is considered an acceptable method for engaging the public in the consultation process.

Q5: Pg. 4 of the RFP refers to consolidation of the City's Zoning By-laws in two phases, including the Settlements Areas as Phase 1 and Rural Areas as Phase 2. Can the City please confirm that there is only one Zoning By-law document (last consolidated 2012)? Is the City looking to have two separate Zoning By-laws as a result of this project?

The City of Dryden is seeking a single comprehensive Zoning By-law document, and the phased approach is being implemented to ensure the final document's quality. This approach involves conducting thorough checks and making necessary changes during each phase of the project to deliver a comprehensive and accurate Zoning By-law document.

Q6: Pg. 4 also states "To facilitate Phase 1 of this initiative, the City is inviting proposals from qualified consultants." Can the City confirm whether this RFP and project is only for the Settlement Area, or does the project and RFP encompass the entirety of the City of Dryden, being the settlement area and rural area?

The RFP/Project covers the entirety of the City of Dryden, and the consultant will be responsible for managing and completing the entire project (Phase 1 and 2) , from initiation to completion.

Q7: Will the City be responsible for providing GIS data, including essential base layers such as roads, parcel fabric, boundaries and building footprints (if available)?

The City of Dryden can provide basic GIS data, but the availability of this data will be contingent upon the establishment of a data sharing agreement with the consultant. This agreement will encompass various aspects, including compliance with the Privacy Act, to ensure the proper use and handling of the data.

Q8: Is the City's GIS data provided generally complete and not requiring any significant efforts from the consultant to address missing or incomplete data?

Depending on the specific data layer requested, it's important to note that our current parcel layer relies on Teranet data, which includes legal parcel areas. This should not be confused with the parcel layer provided by LIO, which is based on assessment parcel boundaries from MPAC. It's worth mentioning that not all information has been incorporated through Teranet due to the significant differences between these two parcel layers, leading to gaps in property information. Given this disparity, we recommend providing the LIO assessment parcel data, which includes roll numbers and addresses, as it aligns with MPAC's online records. This approach minimizes the risk of inaccuracies, especially when dealing with various attributes that may not have a one-to-one correspondence with boundary parcels in our records.

Q9: Will existing zoning data, including Exception zones and amending by-laws, be provided in GIS?

Yes, if available

Q10: Is it expected that the consultant will be able to rely on a single parcel fabric layer provided by the City?

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Q11: Will there be any reproduction or digitization of existing data that is not already in GIS format?

If there's a need to add any additional information, we have the capability to handle it internally.

Q12: Does the City have access to and the ability to host the online/interactive mapping tools?

At present, we utilize ArcGIS Online to host our mapping applications.

Q13: How user-friendly do you want the Zoning By-law document to be?

The City of Dryden believes that the Zoning By-law document should utilize straightforward terminology, provide comprehensive definitions, and offer detailed explanations of permissible development within each specific zone. An ideal approach would involve using diagrams to visually illustrate the characteristics of each zone for the benefit of public comprehension.