



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on February 27, 2019 at the Dryden City Hall.

Present	Angie Barton Matthew Benson Suzanne Lockyer Shayne MacKinnon (Council Representative) Dayna DeBenedet (Library CEO)
Regrets	Shirley Cole

1.0	Call to Order	The meeting was called to order by the CEO at 5:03 pm.	
2.0	Approval of the Agenda	Motion 19 – 01 THAT the Dryden Public Library Board approve the agenda as presented. Moved by S MacKinnon; seconded by M Benson. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None present.	
5.0	Adoption of the minutes	5.1 January 19, 2019 Motion 19-02 THAT the Dryden Public Library Board approve the minutes of the previous meeting, January 19, 2019 as presented. Moved by M Benson; seconded by S Lockyer. APPROVED.	
6.0	Business Arising from the Minutes	6.1 Orientation Follow-Up D DeBenedet followed up with board members about any questions or concerns arising from the January 19 th Orientation Session. There were no questions at this time.	

		<p>6.2 Ongoing Orientation/Education Plans</p> <p>D DeBenedet discussed a future training opportunity with OLS-North. The Library was asked to respond to a survey indicating their interest and availability for this orientation session. D DeBenedet will complete the survey on the board's behalf. D DeBenedet also discussed the availability of ongoing training and learning opportunities through the Ontario Library Board's Association (OLBA). D DeBenedet will update our library's membership information.</p>	<p>ACTION: D DeBenedet to respond to OLS-North Survey on behalf of the Board.</p> <p>ACTION: D DeBenedet to update OLBA membership.</p>
7.0	Reports	<p>7.1 CEO Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.3 Financial Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached <p>Motion 19-03 THAT the Dryden Public Library Board receive the following reports: CEO Report – February 2019 Statistical Report to January 31, 2019 Financial Statements to January 31, 2019 Health and Safety Report – February 2019 Moved by A Barton; seconded by S MacKinnon. APPROVED.</p>	<p>ACTION: D DeBenedet to follow-up with finance department about the format of the financial report.</p>
8.0	Decision Items	<p>8.1 Election of Officers</p> <p>For the position of Chair of the Library Board Matthew Benson was nominated by A Barton. Nomination Accepted.</p> <p>For the position of Vice-Chair of the Library Board Angie Barton was nominated by S Mackinnon. Nomination accepted. There were no other nominations.</p>	

		<p>M Benson and A Barton were declared elected by acclamation.</p> <p>8.2 Board Meeting Schedule</p> <p>Board members discussed the board meeting schedule. D DeBenedet will email the board with the scheduled dates and will post a public notice of the dates.</p>	<p>ACTION: D DeBenedet to post public notice of meeting dates.</p>
9.0	<p>Discussion Items</p>	<p>9.1 Provincial Library Funding – FOPL/OLA Budget Submission</p> <p>D DeBenedet provided the board with information about ongoing advocacy efforts around provincial library funding, including a proposed resolution in support of enhanced library funding, which will be voted on by the Dryden Municipal Council at their March * meeting.</p> <p>D DeBenedet has also requested a meeting with local MPP Greg Rickford, Once a date for the meeting has been confirmed D DeBenedet will contact board members – all are invited to attend the meeting.</p> <p>9.2 Shelving Fund Update</p> <p>D DeBenedet provided an overview of the Library’s Shelving Project, including the status of fundraising and a discussion of possible grant options.</p> <p>9.3 Signing Authorities/Banking Transition</p> <p>The Library Board discussed the transition of signing authorities. A motion was brought forward to name the Chair, Vice-Chair and CEO as signing authorities. THAT the Dryden Public Library Board appoint the Chair, Vice-Chair and CEO as signing authorities for the Dryden Public Library. Moved by S Mackinnon; seconded by S Lockyer. APPROVED.</p>	<p>ACTION: D DeBenedet to prepare a letter requesting the change is signing authorities.</p>

		<p>D DeBenedet will prepare the required documents for the transition.</p> <p>9.4 Grant Funding Updates</p> <p>D DeBenedet provided an update on current grant applications and project. The Library has recently completed an application for the Moffat Family Fund and will be considering future opportunities including the Summer Experience Program and the Canada Post Community Fund.</p> <p>9.5 Staffing Update</p> <p>D DeBenedet provided information about anticipated staffing changes and requirements. D DeBenedet is working with the Human Resources department to handle these changes.</p> <p>9.6 Friends of the Library Update</p> <p>D DeBenedet provided information on the Friends of the Library Group. A meeting has been scheduled with former Library Board Chair L Ayers to discuss the development of the Friends group.</p>	
10.0	Information Items	<p>10.1 CEO Performance Goals and Measures</p> <p>D DeBenedet will work with M Benson and A Barton to develop 2019's Performance Goals.</p>	
11.0	Other Business/Questions	None presented.	
12.0	Next Meeting	March 27 th at 5:00 pm	
13.0	Adjournment	Motion 19 - 05 THAT the Dryden Public Library Board adjourn at 6:12 pm. Moved by S MacKinnon. CARRIED.	