



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on March 27, 2019 at the Dryden City Hall.

Present	Angie Barton Matthew Benson Shirley Cole Suzanne Lockyer Shayne MacKinnon (Council Representative) Dayna DeBenedet (Library CEO)
Regrets	

1.0	Call to Order	The meeting was called to order by the Chair at 5:01 pm.	
2.0	Approval of the Agenda	Motion 19 – 06 THAT the Dryden Public Library Board approve the agenda as presented. Moved by S MacKinnon; seconded by S Lockyer. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None present.	
5.0	Adoption of the minutes	5.1 February 27, 2019 Motion 19-07 THAT the Dryden Public Library Board approve the minutes of the previous meeting, February 27, 2019 as presented. Moved by S Mackinnon; seconded by S Lockyer. APPROVED.	
6.0	Business Arising from the Minutes	6.1 Signing Authority/Banking Transition	

		<p>D DeBenedet is preparing a letter for CIBC to request a change in our signing authorities. The letter will be signed by the current Chair and the former Chair Lucille Ayers.</p> <p>6.2 OLS-N Training Plans</p> <p>D DeBenedet responded to the training survey sent by OLS-North. Tentative plans are being made for a Fall training session in Dryden.</p>	
7.0	Reports	<p>7.1 CEO Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.3 Financial Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached <p>Motion 19-08 THAT the Dryden Public Library Board receive the following reports: CEO Report – March 2019 Statistical Report to February 28, 2019 Financial Statements to February 28, 2019 Health and Safety Report – March 2019 Moved by A Barton; seconded by S MacKinnon. APPROVED.</p>	
8.0	Decision Items	<p>8.1 Policy Review Timeline</p> <p>D DeBenedet circulated a tentative timeline for policy review to the Board. Board members discussed the policy review process for the Library.</p> <p>D DeBenedet will provide copies of policies to be reviewed in advance of the scheduled board meetings, along with suggestions for amendments or additions.</p>	

9.0	Discussion Items	<p>9.1 Shelving Fun Update</p> <p>D DeBenedet provided an update on the Library Shelving Fund, including current fundraising initiatives.</p> <p>D DeBenedet will follow-up on grant writing and fundraising suggestions and will follow-up with City administration about grant projects.</p> <p>9.2 Grant Funding Updates</p> <p>D DeBenedet provided an update on the Library’s current grant applications. The Library has applied for funding through the Summer Experience Program for a funded summer student position to support the Summer Reading Program.</p> <p>The Library has also applied for funding through the Moffat Family Fund to support STEAM activities within the Library.</p> <p>D DeBenedet is working on an application for support from Domtar toward the Summer Reading Program, as well as looking into the Canada Post Community Foundation.</p> <p>9.3 Spring/Summer Programming and Schedule</p> <p>D DeBenedet provided an update on the summer programming plans and the Library’s transition to Summer Hours.</p> <p>The Library will switch to the Summer Hours schedule after the Victoria Day long weekend. In 2018 the Library maintained the summer schedule until Thanksgiving, however this year we are considering a transition back to Winter Hours after Labour Day.</p>	

		The Library is also preparing for summer programming and waiting to confirm funding support from our various grant applications. We hope to host Science North again this summer, as well as our popular Make it @ DPL program.	
10.0	Information Items	10.1 Provincial Funding Advocacy Update D DeBenedet and S MacKinnon provided an update on the resolution re: Provincial Library Funding that was passed by Council.	
11.0	Other Business/Questions	None presented.	
12.0	Next Meeting	April 24 at 5:00 pm	
13.0	Adjournment	Motion 19 - 09 THAT the Dryden Public Library Board adjourn at 5:48 pm. Moved by S Cole. CARRIED.	