



**Dryden Public Library Board**  
**MINUTES OF THE REGULAR MEETING**  
 Held on April 24, 2019 at the Dryden City Hall.

Present	Angie Barton Matthew Benson Shirley Cole Suzanne Lockyer Dayna DeBenedet (Library CEO)
Regrets	Shayne MacKinnon (Council Representative)

1.0	<b>Call to Order</b>	The meeting was called to order by the Chair at 5:07 pm.	
2.0	<b>Approval of the Agenda</b>	<b>Motion 19 – 10</b> THAT the Dryden Public Library Board approve the agenda as presented. Moved by S Lockyer; seconded by S Cole. <b>APPROVED.</b>	
3.0	<b>Declaration of Conflict of Interest</b>	None declared.	
4.0	<b>Delegations</b>	None present.	
5.0	<b>Adoption of the minutes</b>	5.1 February 27, 2019  <b>Motion 19-11</b> THAT the Dryden Public Library Board approve the minutes of the previous meeting, March 27, 2019 as presented. Moved by M Benson; seconded by S Cole. <b>APPROVED.</b>	
6.0	<b>Business Arising from the Minutes</b>	6.1 <b>Signing Authority/Banking Transition</b>  D DeBenedet will follow up with CIBC and board members.	
7.0	<b>Reports</b>	7.1 <b>CEO Reports</b>	

		<ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.2 Statistical Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.3 Financial Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.4 Health and Safety Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>Motion 19-12</b> THAT the Dryden Public Library Board receive the following reports:  CEO Report – April 2019  Statistical Report to March 31, 2019  Financial Statements to March 31, 2019  Health and Safety Report – April 2019  Moved by S Cole; seconded by A Barton. <b>APPROVED.</b></p>	
8.0	<b>Decision Items</b>	<p><b>8.1 Policy Review Bylaws</b></p> <p>D DeBenedet suggested a few changes to the Bylaws in relation to procedures for meetings where a quorum is not met, and the preparation of the Board meeting documents. Board members in attendance agreed that in the case a quorum is not met that an information meeting will take place and motions will be deferred to the next meeting.</p> <p>D DeBenedet will update the policy for approval at the May meeting.</p> <p><b>8.2 Fees and Fines</b></p> <p>D DeBenedet proposed a new policy for fees surrounding exam invigilation or proctoring. She indicated that the Library is currently not charging any fees, but they the number of requests has been increasing and that the Library should recover some fees for the time invested in this process.</p>	

		<p>Board members discussed suggestions for fees and thought that a \$50.00 would be appropriate for a university or college level exam. This fee would be the same as fees at other local organizations, and would therefore not undercut any other group.</p> <p>D DeBenedet will contact OLS-North for policy recommendations surrounding exam invigilation and proctoring and will bring a draft forward at a future meeting.</p>	
9.0	<b>Discussion Items</b>	<p><b>9.1 Shelving Fun Update</b></p> <p>D DeBenedet provided an update on the Library Shelving Fund, including current fundraising initiatives and the Rotary Charity Foundation Grant Application.</p> <p><b>9.2 Provincial Library Funding and Advocacy</b></p> <p>D DeBenedet provided an update to the Board about the budget cuts to Ontario Library Service – North announced in the Provincial Budget.</p> <p>D DeBenedet indicated that the Library was currently working with other libraries across Ontario to devise an advocacy strategy to raise awareness about these cuts. D DeBenedet also provided information about a brief conversation held with local MPP Greg Rickford on the topic at a recent event attended in Kenora.</p> <p>D DeBenedet will follow-up with Greg Rickford’s office about a future meeting with the Minister to discuss Library Funding.</p> <p><b>9.3 Programming Update</b></p> <p>D DeBenedet provided an update on the Library’s current programming initiatives. The Library will be winding up the Spring session in May to prepare for the Summer Reading Club. June is typically a very busy time for school visits and tours.</p>	

		<p><b>9.4 Ontario Library Association Engagement</b></p> <p>D DeBenedet is working on an engagement project with the Ontario Library Association to engage more Northern Ontario librarians with the association. A conference call on the topic was held recently to discuss strategies for engaging new members.</p> <p>The Ontario Library Association is a strong advocate for Ontario's libraries, so it is essential that Northern Ontario is well represented to ensure that advocacy campaigns highlight our unique challenges and struggles.</p>	
10.0	<b>Information Items</b>	<b>None.</b>	
11.0	<b>Other Business/Questions</b>	<p><b>11.1 RAD Programming Partnership</b></p> <p>D DeBenedet and A Barton spoke about an upcoming partnership between the Library and Rainbow Alliance Dryden. The Library will be hosting a screening of the film Love, Scott on May 17<sup>th</sup> in conjunction with RAD and the local PFLAG chapter.</p>	
12.0	<b>Next Meeting</b>	May 22, 5:00 pm	
13.0	<b>Adjournment</b>	<b>Motion 19 – 13</b> THAT the Dryden Public Library Board adjourn at 6:17 pm. Moved by A Barton. <b>CARRIED.</b>	