



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on May 22, 2019 at the Dryden Public Library.

Present	Matthew Benson Shayne MacKinnon (Council Representative) Shirley Cole Suzanne Lockyer Dayna DeBenedet (Library CEO)
Regrets	Angie Barton

1.0	Call to Order	The meeting was called to order by the Chair at 5:00 pm.	
2.0	Approval of the Agenda	D DeBenedet requested the addition of 9.5 Annual Report 2018. Motion 19 – 14 THAT the Dryden Public Library Board approve the agenda as amended. Moved by S Cole; seconded by S MacKinnon. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None present.	
5.0	Adoption of the minutes	5.1 April 24, 2019 Motion 19-15 THAT the Dryden Public Library Board approve the minutes of the previous meeting, April 24, 2019 as presented. Moved by S Lockyer; seconded by S Cole. APPROVED.	
6.0	Business Arising from the Minutes	6.1 Exam Invigilation Policy	

		D DeBenedet will consult with OLS-North and other libraries to help develop a policy and will bring the policy forward at a future meeting.	ACTION: D DeBenedet to ask OLS-North for sample policies.
7.0	Reports	<p>7.1 CEO Reports ○ See attached</p> <p>7.2 Statistical Reports ○ See attached</p> <p>7.3 Financial Reports ○ See attached</p> <p>7.4 Health and Safety Reports ○ See attached</p> <p>Motion 19-16 THAT the Dryden Public Library Board receive the following reports: CEO Report – May 2019 Statistical Report to April 30, 2019 Financial Statements to April 30, 2019 Health and Safety Report – May 2019 Moved by S Mackinnon; seconded by S Lockyer. APPROVED.</p>	
8.0	Decision Items	<p>8.1 Policy Review – BL-01 Bylaws</p> <p>The board reviewed some slight wording changes to the Bylaws.</p> <p>Motion 19-17 THAT the Dryden Public Library approve the proposed amendments to the policy BL-01 Bylaws. Moved by S MacKinnon; seconded by S Lockyer. APPROVED</p> <p>8.2 Policy Review – OP-04 Access to Information</p> <p>No changes were suggested at this time.</p>	

		<p>Motion 19-18 THAT the Dryden Public Library approve the policy OP-04 Access to Information as presented. Moved by S MacKinnon; seconded by S Lockyer. APPROVED</p> <p>8.3 Policy Review – OP-05 Canada’s Anti-Spam Legislation</p> <p>No changes were suggested at this time.</p> <p>Motion 19-19 THAT the Dryden Public Library approve the policy OP-04 Canada’s Anti-Spam Legislation as presented. Moved by S Cole; seconded by S MacKinnon. APPROVED</p> <p>8.4 Policy Review – HR-05 Working Alone</p> <p>The board discussed the addition of a point about the use of panic alarms. D DeBenedet will make amendments and bring the policy forward at a future meeting.</p> <p>8.5 Board Meeting Schedule</p> <p>The Library Board discussed future meeting dates and suggested that a Doodle Poll be created to schedule the June meeting.</p>	<p>ACTION: D DeBenedet to update HR-05 Working Alone.</p>
9.0	Discussion Items	<p>9.1 Friends of the Library Update</p> <p>D DeBenedet provided an update on the recent Friends of the Library meeting and the development of the Friends constitution and bylaws. D DeBenedet will sit as an ex-officio member on the Friends executive and act as liaison between the Friends and the Board.</p> <p>9.2 Provincial Library Funding and Advocacy</p> <p>D DeBenedet and M Benson provided an update to board members about their meeting with MPP Greg Rickford about provincial library funding.</p>	

		<p>D DeBenedet also indicated that Northern libraries were continuing to work on their advocacy message and collaborate on advocacy initiatives.</p> <p>9.3 Grant and Funding Updates</p> <p>D DeBenedet provided an update on the status of grant applications. The Library has received funding from the Moffat Family Fund to support children’s programming and a STEM collection initiative, and funding for a student position from the Summer Experience Program. We are still waiting to hear about the status of our Rotary Grant Application toward the Library Shelving Fund.</p> <p>9.4 Summer Programming Update</p> <p>D DeBenedet shared some of the Library’s summer programming plans with the Board, including a partnership with Domtar to help fund some of the Library’s summer programming. The Library will also be working with Domtar and First Book Canada to provide free books to all children who take part in the Summer Reading Club.</p> <p>9.5 Annual Report 2018</p> <p>D DeBenedet shared the 2018 Annual Report with the Board. This report will be circulated to City Council at the upcoming Council Orientation Event. S MacKinnon requested a copy of the Valuing Northern Libraries Toolkit.</p>	<p>ACTION: D DeBenedet to share the Valuing Northern Libraries Toolkit.</p>
10.0	Information Items	<p>10.1 Library Board Recruitment</p> <p>The Library Board is still looking to recruit one additional member. If Board Members know anyone who is interested they are asked to contact D DeBenedet who could create an information package for the individual.</p>	

11.0	Other Business/Questions	None presented.	
12.0	Next Meeting	TBD	
13.0	Adjournment	Motion 19 – 20 THAT the Dryden Public Library Board adjourn at 6:36 pm. Moved by S Cole. CARRIED.	