



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on December 2, 2019 at Dryden City Hall.

Present	Matthew Benson Shayne MacKinnon (Council Rep) Angie Barton Shirley Cole Caroline Goulding Suzanne Lockyer Dayna DeBenedet (Library CEO)
Regrets	

1.0	Call to Order	The meeting was called to order by the Chair at 5:00 pm.	
2.0	Approval of the Agenda	C Goulding requested the addition of 11.1 OLBA Update Motion 19 – 44 THAT the Dryden Public Library Board approve the agenda as amended. Moved by S MacKinnon; seconded by C Goulding. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None presented.	
5.0	Adoption of the minutes	5.1 November 6, 2019 Motion 19-45 THAT the Dryden Public Library Board approve the minutes of the previous meeting, November 6, 2019 as presented. Moved by A Barton; seconded by S Cole. APPROVED.	

6.0	Business Arising from the Minutes	<p>6.1 Revised Meeting Schedule</p> <p>D DeBenedet presented the board with the revised meeting schedule for 2020, based on feedback from the November meeting.</p>	
7.0	Reports	<p>7.1 CEO Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.3 Financial Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached <p>Motion 19-46 THAT the Dryden Public Library Board receive the following reports: CEO Report – December Statistical Report to November 30, 2019 Financial Statements to October 31 2019 Health and Safety Report – December 2019 Moved by S Lockyer; seconded by C Goulding. APPROVED.</p>	
8.0	Decision Items	<p>8.1 Committees of the Board</p> <p>D DeBenedet asked board members to review the section of the bylaws related to committees of the board and consider forming a Policy and Planning committee.</p> <p>Board members discussed their options for forming committees, particularly related to the creation of the Strategic Plan, however board members decided to defer the creation of the Policy and Planning committee in favour of pursuing an ad-hoc strategic planning committee.</p>	

9.0	Discussion Items	<p>9.1 Grant and Funding Updates D DeBenedet provided an update about current grant projects, upcoming applications and projects in development.</p> <p>9.2 Shelving Fund Update D DeBenedet provided an update on the status of the Library Shelving Fund. Once the budget is confirmed we should be able to move ahead with requesting new quotes, with a goal of completing the shelving project early next year.</p> <p>9.3 Strategic Planning Team Board members discussed the potential of inviting individuals from outside the Library Board to join the strategic planning team. Suggestions included representatives from the staff, Friends of the Library, clients/patrons, City of Dryden and the provincial government/Ministry.</p> <p>M Benson will draft a letter to the Library Staff, Friends of the Library and to local Ministry of Heritage, Sport, Tourism and Culture Industries representatives to invite their participation in the committee.</p> <p>The following motion was adopted to approve the formation of this ad-hoc committee.</p> <p>Motion 19-46 THAT the Dryden Public Library approve the formation of an ad-hoc Strategic Planning Committee, as per BL-01 Bylaws.</p> <p>Moved by A Barton; seconded by S MacKinnon. APPROVED.</p> <p>9.4 Contracting for Service Information D DeBenedet provided an update on research into the process of contracting for service.</p>	
-----	------------------	--	--

		<p>D DeBenedet spoke with the CEO of the Sioux Lookout Public Library and confirmed that they are no longer contracting for service with the community of Wabigoon.</p> <p>D DeBenedet also spoke with the CEO of the Rainy River Public Library about their experience contracting for service.</p> <p>The Board directed D DeBenedet to develop a letter that could be sent to potential contracting communities in the New Year.</p>	
10.0	Information Items	<p>10.1 OSLA Advocacy D DeBenedet shared a letter from the OSLA to the Minister of Education.</p>	
11.0	Other Business/Questions	<p>11.1 OLBA Update C Goulding provided an update on the OLBA.</p>	
12.0	Next Meeting	Monday, January 20, 2020 at 5:00 pm	
13.0	Adjournment	Motion 19 – 47 THAT the Dryden Public Library Board adjourn at 6:00 pm. Moved by C Goulding. CARRIED.	