



**Dryden Public Library Board**  
**MINUTES OF THE SPECIAL MEETING**  
 Held on July 14, 2020 via ZOOM.

Present	Angie Barton Matthew Benson Shirley Cole Caroline Goulding Suzanne Lockyer Dayna DeBenedet (Library CEO)
Regrets	Shayne MacKinnon (Council Rep)

1.0	<b>Call to Order</b>	The meeting was called to order by the Chair at 5:02 pm.	
2.0	<b>Approval of the Agenda</b>	<b>Motion 20-22</b> THAT the Dryden Public Library Board approve the agenda of the Special Meeting as presented. Moved by A Barton seconded by S Cole. <b>APPROVED.</b>	
3.0	<b>Declaration of Conflict of Interest</b>	None declared.	
4.0	<b>Decision Items</b>	<p>4.1 Library Shelving Proposals</p> <p>D DeBenedet presented an overview of the quotes/proposals for Library Shelving and gave a recommendation based on cost, ability to meet the Library's specifications, and the level of communication and service provided by each vendor.</p> <p>D DeBenedet recommended that the Library Board move forward with the proposal from Ven-Rez. Library Board members agreed with the recommendation.</p>	ACTION: D DeBenedet to proceed with shelving order from Ven-Rez

		<p><b>Motion 20-23</b> THAT the Dryden Public Library Board award the Library Shelving Project to VenRez, and authorize the CEO to move forward with the procurement of Library shelving. Moved by C Goulding; seconded by S Lockyer. <b>APPROVED.</b></p>	
5.0	<b>Other Business/Questions</b>	<p><b>5.1 Library Reopening Plan / Phase 3 Announcement</b></p> <p>D DeBenedet provided board members with an outline of a phased approach to reopening the Library during Phase 3.</p> <p>Board members discussed mask use in the Library, and agreed that masks should be highly encouraged but not mandatory (unless made so by the local health unit). This ensures that staff members do not have to engage in conflict or remove patrons from the Library over masks.</p> <p>Board members also discussed the Library’s proposed policy of requiring patrons to make an appointment to use a public computer. D DeBenedet assured Board Members that patrons who arrived at the Library would be able to access a computer without an appointment if one was free, however those with an appointment would have priority.</p> <p><b>Motion 20-24</b> THAT the Dryden Public Library Board show their support for the Library’s Reopening Procedures, and directs the CEO to move forward with the phased approach outlined in those procedures. Moved by A Barton; seconded by S Cole. <b>APPROVED.</b></p>	
6.0	<b>Next Meeting</b>	TBD	
7.0	<b>Adjournment</b>	<p><b>Motion 20-21</b> THAT the Dryden Public Library Board adjourn at 5:53 pm. Moved by A Barton. <b>CARRIED.</b></p>	