



**Dryden Public Library Board**  
**MINUTES OF THE REGULAR MEETING**  
Held on February 16, 2021 via ZOOM.

Present	Matthew Benson Angie Barton Shirley Cole Caroline Goulding Suzanne Lockyer Shayne MacKinnon (Council Rep) Dayna DeBenedet (Library CEO)
Regrets	

1.0	<b>Call to Order</b>	The meeting was called to order by the Chair at 5:00 pm.	
2.0	<b>Approval of the Agenda</b>	<b>Motion 21-07</b> THAT the Dryden Public Library Board approve the agenda as presented. Moved by A Barton; seconded by C Goulding. <b>APPROVED.</b>	
3.0	<b>Declaration of Conflict of Interest</b>	None declared.	
4.0	<b>Delegations</b>	None presented.	
5.0	<b>Adoption of the minutes</b>	<b>5.1 January 18, 2021</b>  <b>Motion 21-08</b> THAT the Dryden Public Library Board approve the minutes of the previous meeting January 18, 2021 as presented. Moved by S MacKinnon; seconded by S Cole. <b>APPROVED.</b>	
6.0	<b>Business Arising from the Minutes</b>	<b>6.1 ROMA Delegation re: Library Funding</b>	

		D DeBenedet referred Board Members to the follow-up email forwarded by the board chair, regarding the outcomes of the ROMA Delegation.	
7.0	<b>Reports</b>	<p><b>7.1 CEO Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.2 Statistical Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.3 Financial Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p><b>7.4 Health and Safety Reports</b></p> <ul style="list-style-type: none"> <li>○ See attached</li> </ul> <p>D DeBenedet reviewed monthly reports with the board.</p> <p><b>Motion 21-09</b> THAT the Dryden Public Library Board receive the following reports:  CEO Report – February 2021  Statistical Report to January 31, 2021  Financial Statements to January 31, 2021  Health and Safety Report – February 2021  Moved by C Goulding; seconded by S Cole. <b>APPROVED.</b></p>	
8.0	<b>Decision Items</b>	<p><b>8.1 Policy Review – Circulation Policy</b></p> <p>Board members reviewed the policy, no new changes were suggested.</p> <p><b>Motion 21-10</b> THAT the Dryden Public Library Board approve the policy OP-01 Circulation Policy as presented. Moved by S MacKinnon; seconded by S Lockyer. <b>APPROVED</b></p> <p><b>8.2 Policy Review – Reference Services</b></p>	

		<p>Board members reviewed the policy, no new changes were suggested.</p> <p><b>Motion 21 – 11</b> THAT the Dryden Public Library Board approve the policy OP-09 Reference Services as presented. Moved by S Cole; seconded by C Goulding.</p>	
9.0	<b>Discussion Items</b>	<p><b>9.1 Contracting for Library Service</b></p> <p>D DeBenedet informed the Board that Eagle Lake First Nation had expressed their interest in contracting for Library Services with the board. A tentative agreement for a \$1500 payment, in addition to the local share of the PLOG, would be paid to offset non-resident fees.</p> <p>D DeBenedet has contacted the Ministry to start the process of confirming the contract, and copies of draft language will be sent to the Board in the coming weeks.</p> <p><b>9.2 Advocacy – Talking Points</b></p> <p>The Board discussed developing advocacy talking points for use at the local and broader regional/provincial level. The board discussed how local advocacy is often conversational and informal. Having a clear understanding of the benefits and value of Library Services can help Board Members act as “cheerleaders” for the Library.</p> <p>The Board also discussed provincial or higher-level advocacy. This type of advocacy is often aided by talking points from FOPL and OLA. These talking points would be developed on a case by case basis, responding to specific issues or opportunities that are presented.</p> <p>The Board looked at the current Advocacy Policy, and suggested it be reviewed in the coming months. D DeBenedet will email a copy of the policy to board members for their information. The Board discussed</p>	<p><b>ACTION:</b> D DeBenedet to email a copy of the Advocacy Policy to all board members.</p>

		<p>creating an Advocacy Plan/Training, or a document outlining practical advocacy tips for future board members.</p> <p><b>9.3 Provincial Re-opening Plans</b></p> <p>D DeBenedet reviewed the Library’s reopening plans and tentative hours. D DeBenedet indicated that the Library would be collecting names and addresses for contact tracing purposes.</p> <p>C Goulding asked about cases where patrons may not have reliable contact information (ie: no phone/email, unhoused patrons). D DeBenedet indicated that staff will be directed to take the patron’s name only, and we will provide as much information as possible to contact tracers, however patrons without contact information would not be turned away.</p> <p>Board members discussed the Library’s hours. D DeBenedet indicated that an announcement of the hours will be made by the end of the week. Board members suggested later hours in the afternoon.</p> <p><b>9.4 OLA Super Conference Follow-Up</b></p> <p>Board members provided feedback on their experiences with the OLA Virtual Conference. In general, board members and staff members reported enjoying the conference and finding the virtual platform convenient and easy to use. M Benson reminded board members that sessions are available to watch online until August 2021.</p> <p><b>9.5 Strategic Planning Timeline</b></p> <p>D DeBenedet indicated to the Board that due to organizational changes at the amalgamated OLS Steven Kraus would be passing responsibility for assisting on our strategic plan to Skills Advisor Jesse Roberts.</p>	
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10.0	<b>Information Items</b>	<p><b>10.1 OLBA Updates</b></p> <p>C Goulding provided an update on OLBA activities. The OLBA and OLA have two joint-sessions about Diversity coming up in March and April.</p> <p><b>10.2 March Policy Review</b></p> <p>Board members received the March Policy package, including the Collection Development Policy, the Land Acknowledgement Policy, and the Ontario Parks Passes Policy.</p> <p>Board members discussed some initial suggestions, including adding to the Land Acknowledgement policy to include a longer land acknowledgement for use at formal or ceremonial events.</p> <p>Board members also discussed the addition of “French Language” collections to the special collections listed in the Collection Development Policy.</p> <p>Board members are asked to review these policies and provide any additional feedback by email.</p>	<b>ACTION:</b> Board members to send suggested policy amendments by email.
12.0	<b>Other Business/Questions</b>	None	
13.0	<b>Next Meeting</b>	Monday, March 15 at 5:00 pm	
14.0	<b>Adjournment</b>	<b>Motion 21-12</b> THAT the Dryden Public Library Board adjourn at 6:16 pm. Moved by A Barton. <b>CARRIED.</b>	