



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on April 15, 2024 in the Library

Present	Susan Reany-Iskra Caroline Goulding - CEO Suzanne Lockyer Matthew Benson Karen Smith Catherine Kiewning
Regrets	Angie Barton Nancy Rosaasen
Guests	

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:06 pm.	
2.0	Approval of the Previous Meeting Minutes	Motion 24-19 THAT the Dryden Public Library Board approve the minutes of the regular meeting of March 18, 2024 as presented. Moved by S Reany Iskra; seconded by S Lockyer. APPROVED.	Action: C Goulding to create a business card with QR that could be to promote donations.
3.0	Approval of the Agenda	Motion 24-20 THAT the Dryden Public Library Board approve the agenda as amended. Moved by K Smith; seconded by C Kiewning. APPROVED.	
4.0	Delegations	None	
5.0	Declaration of Conflict of Interest	None declared.	
6.0	Reports	6.1 CEO Report <ul style="list-style-type: none"> ○ See attached ○ The Library also received funding for a summer student through the Summer Experience Opportunities Program 	

		<p>6.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached ○ The Board discussed how difficult it is to gauge the number of community members who actively use the Library. Not all users have library cards or visit the Library when they are using our services. <p>6.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached ○ The two City provided budget figures are for capital items. <p>6.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached <p>6.5 Building Maintenance Project Report</p> <ul style="list-style-type: none"> ○ None <p>6.6 2024 Work Plan Update Q1 Summary</p> <ul style="list-style-type: none"> ○ The action item regarding a report on how to utilize new space for programming was written before programming had resumed post-COVID. Since writing the strategic plan we have shifted to hosting all programming in the main space. The content of this report will likely be focused more on how the using the main space has been going and if any further supports or changes are needed. <p>Motion 24-21 THAT the Dryden Public Library Board receive the following reports: CEO Report for April 2024 Statistical Report for March 2024 Financial Report for March 2024 Health and Safety Report for March 2024 2024 Work Plan Update – Q1 Summary</p> <p>Moved by S Lockyer; seconded by S Reany Iskra. APPROVED.</p>	<p>Action: C Goulding to contact Board members to review new graphs.</p> <p>Action: C Goulding to discuss with staff asking computer users if they have a library card.</p>
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7.0	Decision Items	<p>7.1 Policy Approvals 7.1.1 OP-01 Circulation</p> <p>Motion 24-22 THAT the Dryden Public Library Board approve the following policy as amended:</p> <ul style="list-style-type: none"> • OP-01 Circulation <p>Moved by C Kiewning; seconded by K Smith. APPROVED.</p> <p>7.2 Volunteer Plan The Volunteer Plan is an internal document.</p> <p>Motion 24-23 THAT the Dryden Public Library Board accept the Volunteer Plan presented. Moved by C Kiewning; seconded by S Reany Iskra. APPROVED.</p> <p>7.3 Feedback Process The Board discussed concerns about privacy if we are sharing stories. Unless consent for disclosure is obtained no personal or identifiable information would be shared. The application of the Oral History Interview Framework and Museum’s Respectful Research policy was discussed.</p> <p>Additionally, the Dryden Historical Society collection was discussed. These items are held by the Library but they are difficult to access as they only complete catalogue is in print. The Museum Curator and C Goulding have discussed handing ownership of the collection to the Museum and having the collection appear in their catalogue. The Library would continue to store the items. By having the items appear in the Museum’s catalogue it will be easier for researchers to find appropriate items. This would be a future project when there is staff capacity to complete it.</p>	<p>Action: C Goulding to send a copy of the Ethical Research Policy to the Board</p>

		Motion 24-24 THAT the Dryden Public Library Board accept the Feedback Process as presented. Moved by K Smith; seconded by C Kiewning. APPROVED.	
8.0	Advocacy	8.1 City Chatter - March	
9.0	Other Business	<p>9.1 Centennial Working Group The Board discussed initial plans for the year. Names for the members of the public on the Working Group were suggested. The Board will consider a fundraising objective and the Draft Terms of Reference for the Group for approval at the next meeting.</p> <p>9.2 In Camera Session – Labour relations or employee negotiations PLA 16.1(4)(d) Motion 24-25 THAT the Dryden Public Library Board move to an in-camera session. Moved by S Reany Iskra; seconded by C Kiewning. APPROVED.</p> <p>Motion 24-26 THAT the Dryden Public Library Board return from an in-camera session. Moved by S Lockyer; seconded by C Kiewning. APPROVED.</p> <p>Motion 24-27 THAT the Dryden Public Library Board approve the Collective Agreement as presented. Moved by C Kiewning; seconded by K Smith. APPROVED.</p>	
10.0	Information Items	<p>10.1 OP-24 Video Surveillance 10.2 OP-26 Elections C Goulding outlined proposed policy changes.</p>	
11.0	Next Meeting	Tuesday, May 21, 2024 5:00 pm via Zoom/Hybrid	
12.0	Adjournment	Motion 24-28 THAT the Dryden Public Library Board adjourn at 6:46pm. Moved S Lockyer. APPROVED.	

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