



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on May 21, 2024 in the Library

Present	Susan Reany-Iskra Caroline Goulding - CEO Matthew Benson Karen Smith Catherine Kiewning Nancy Rosaasen
Regrets	Angie Barton Suzanne Lockyer
Guests	

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:03 pm.
2.0	Approval of the Previous Meeting Minutes	<p>Motion 24-29 THAT the Dryden Public Library Board approve the minutes of the regular meeting of April 15, 2024 as presented. Moved by C Kiewning; seconded by K Smith. APPROVED.</p> <p>C Goulding met with C Pateman and the Library will begin to use a website form for online donations. The business card with QR Code for donations is ready, once the form is live the QR Code will be added.</p> <p>Staff began counting whether or not computer users were members but data collection was not consistent enough throughout the month to be reported on.</p> <p>Motion 24-30 THAT the Dryden Public Library Board approve the minutes of the in-camera meeting of April 15, 2024 as presented. Moved by S Reany Iskra; seconded by K Smith. APPROVED.</p>

3.0	Approval of the Agenda	Motion 24-31 THAT the Dryden Public Library Board approve the agenda as presented. Moved by C Kiewning; seconded by N Rosaasen. APPROVED.	
4.0	Delegations	None	
5.0	Declaration of Conflict of Interest	None declared.	
6.0	Reports	<p>6.1 CEO Report</p> <ul style="list-style-type: none"> ○ See attached ○ C Goulding has an interview about the Books for Sharing Boxes on CBC's Superior Morning Show ○ The meeting with Service Ontario went really well. It is unlikely that the Library would host a physical kiosk however, additional training on how to help the public with online forms was discussed. It was suggested the Library think about hosting renewal nights. The high school will host these events sometimes and they are really popular. ○ 837 pins were handed out during the Moose Hide Campaign. Ideas for next year are already being shared. ○ No one has applied to the Young Canada Works position, we will likely need to amend the start date. ○ A date for the fishing program's donation drive has been set. It will take place Saturday, June 1st 1:30-3:30. <p>6.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>6.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached ○ The Board discussed the 2023 final budget. ○ The Board reviewed the Library's current financial picture. We are overspent to where we should be, although not to a large degree. Fewer on-call hours will be used moving 	Action: C Goulding to contact YCW about amending the start date.

		<p>forward as all regular staff are back to their regular hours. There may also additional savings in the Fall.</p> <p>6.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached ○ Facilities Maintenance inspected the window and it appears the mold is actually on the outside, and we were seeing the reflection inside. ○ There have been increased incidences with members of the public under the influence, staff are unsure if its related to the recent break up of a tent encampment. Additionally, having a No Trespassing Notice will move you up the KDSB waiting list. <p>6.5 Building Maintenance Project Report</p> <ul style="list-style-type: none"> ○ None <p>Motion 24-32 THAT the Dryden Public Library Board receive the following reports: CEO Report for May 2024 Statistical Report for April 2024 Financial Report for April 2024 Health and Safety Report for April 2024 Moved by C Kiewning; seconded N Rosaasen. APPROVED.</p>	
7.0	Decision Items	<p>7.1 Policy Approvals</p> <p>7.1.1 OP-24 Video Surveillance</p> <p>Motion 24-33 THAT the Dryden Public Library Board approve the following policy as amended:</p> <ul style="list-style-type: none"> ● OP-24 Video Surveillance <p>Moved by S Reany Iskra; seconded by K Smith. APPROVED.</p> <p>7.1.2 OP-26 Elections</p>	

		<p>Motion 24-34 THAT the Dryden Public Library Board approve the following policy as presented:</p> <ul style="list-style-type: none"> • OP-26 Elections <p>Moved by C Kiewning; seconded by N Rosaasen. APPROVED.</p> <p>7.2 Centennial Working Group K Smith and N Rosaasen volunteered to be Board representatives on the working group.</p> <p>Motion 24-35 THAT the Dryden Public Library Board approve the Draft Terms of Reference for the Centennial Working Group as presented. Moved by C Kiewning; seconded by N Rosaasen. APPROVED.</p> <p>7.3 Revised Budget C Goulding reviewed the revised budget. This version was created with the City Treasurer and amended further after receiving the April financial statement. The Board will review the Library’s financial position in February to determine whether or not they will move forward with a request to use \$6,000 of the capital budget to operating.</p> <p>Motion 24-36 THAT the Dryden Public Library Board approve the revised Budget as presented. Moved by K Smith; seconded by C Kiewning. APPROVED.</p>	<p>Action: C Goulding to contact L Ayers regarding Friends representation and will approach Hope Murdick as the Member of the Public representative.</p>
8.0	Advocacy	<p>8.1 City Chatter - April</p> <p>8.2 Letter to the Mayor Letters were sent to the Mayor about this year’s budget. Copies were given the Board members as they were sent.</p>	
9.0	Other Business	<p>9.1 In Camera Session – Personal matters about an identifiable individual PLA 16.1(4)(b)</p>	

		<p>Motion 24-37 THAT the Dryden Public Library Board move to an in-camera session. Moved by S Reany Iskra; seconded by C Kiewning. APPROVED.</p> <p>Motion 24-38 THAT the Dryden Public Library Board return from an in-camera session. Moved by C Kiewning; seconded by S Reany Iskra. APPROVED.</p> <p>Motion 24-39 THAT the Dryden Public Library Board move forward with the naming of an Acting CEO to cover the CEO’s Maternity Leave. Moved by K Smith; seconded by N Rosaasen. APPROVED.</p>	
10.0	Information Items	<p>10.1 OP-10 Programming C Goulding gave a high-level overview of proposed changes.</p>	
11.0	Next Meeting	Monday, June 17, 2024 5:00 pm via Zoom/Hybrid	
12.0	Adjournment	Motion 24-40 THAT the Dryden Public Library Board adjourn at 6:54pm. Moved S Reany Iskra. APPROVED.	