



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
Held on June 17, 2024 in the Library

Present	Susan Reany-Iskra Caroline Goulding - CEO Matthew Benson Karen Smith Catherine Kiewning Nancy Rosaasen Suzanne Lockyer
Regrets	Angie Barton
Guests	Lucille Ayers

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:00 pm.	
2.0	Approval of the Previous Meeting Minutes	Motion 24-41 THAT the Dryden Public Library Board approve the minutes of the regular meeting of May 21, 2024 as amended. Moved by S Reany Iskra; seconded by C Kiewning. APPROVED. YCW approved an amended start date and splitting the hours between part-time and full-time work. H Murdick has agreed to participate on the Centennial Committee.	
3.0	Approval of the Agenda	Motion 24-42 THAT the Dryden Public Library Board approve the agenda as amended. Moved by S Lockyer; seconded by C Kiewning. APPROVED.	
4.0	Delegations	L Ayers presented the Annual Report of the Friends of the Dryden Public Library. The Library was encouraged to bring forward any funding requests or ideas to the Friends. Elections for the Executive will be taking place next May.	

5.0	Declaration of Conflict of Interest	None declared. Motion 24-43 THAT the Dryden Public Library Board authorizes the absences of Angie Barton. Moved by C Kiewning; seconded by N Rosaasen. APPROVED.	
6.0	Reports	<p>6.1 CEO Report</p> <ul style="list-style-type: none"> ○ See attached ○ Summer Kick Off BBQ went well. 600 tickets were distributed. Staff are considering reaching out to community organizations to cook the food next year. ○ Staff are in the process of exploring a new book vendor, Library Bound. They offer a better discount than our current vendor, but they charge for shipping and our current vendor does not. There are no exclusivity requirements with the vendors. <p>6.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached ○ The Goal listed in the graphs report is what that KPI was at this time last year. ○ Board discussed the collection age metric. It was decided to continue with the 5 year inclusive dates (2020-2024) as per the report created by JASI. ○ It was requested that the “Computer Users” KPI be re-labelled “Computer and Tablet Users”. <p>6.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached ○ The facilities/interdepartmental charge is for cleaning and cleaning supplies. The Library did not have a weekend cleaner for a couple months. <p>6.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached 	

		<p>6.5 Building Maintenance Project Report</p> <ul style="list-style-type: none"> ○ None <p>Motion 24-44 THAT the Dryden Public Library Board receive the following reports: CEO Report for June 2024 Statistical Report for May 2024 Financial Report for May 2024 Health and Safety Report for May 2024 Moved by K Smith; seconded S Reany Iskra. APPROVED.</p> <p>M Benson gave an update regarding hiring an Acting CEO.</p>	
7.0	Decision Items	<p>7.1 Policy Approvals 7.1.1 OP-10 Programming</p> <p>Motion 24-45 THAT the Dryden Public Library Board approve the following policy as amended: <ul style="list-style-type: none"> • OP-10 Programming Moved by K Smith; seconded by C Kiewning. APPROVED.</p> <p>7.2 2025 Draft Budget & Capital Justification Sheets The Board reviewed the draft budget and capital justification sheet.</p> <p>Motion 24-46 THAT the Dryden Public Library Board approve the Draft Budget and Capital Justification Sheets as presented. Moved by N Rosaasen; seconded by K Smith. APPROVED.</p>	
8.0	Advocacy	<p>City Chatter is now a quarterly publication.</p> <p>8.1 Save Our School Libraries Campaign C Goulding reviewed the campaign and its importance.</p>	

9.0	Other Business	<p>9.1 Alternative Program Space Report The Board discussed the report. Staff will research the type of tables they would like for programs.</p> <p>9.2 Drag Queen Storytime The Board reviewed the report and discussed marketing of the event.</p>	
10.0	Information Items	<p>10.1 OP-06 Patron Code of Conduct 10.2 HR-07 Naloxone 10.3 Ethical Research Policy C Goulding gave a high-level overview of proposed changes.</p>	
11.0	Next Meeting	Monday, September 16, 2024 5:00 pm in person/Hybrid	
12.0	Adjournment	Motion 24-47 THAT the Dryden Public Library Board adjourn at 6:33pm. Moved S Lockyer. APPROVED.	