



# Dryden Public Library Board

## POLICY

<b>SECTION: OPERATIONAL</b>	<b>NO: OP-25</b>
<b>TITLE: Ontario Parks Passes</b>	<b>Date: April 2021</b>
	<b>Next Review Date: April 2024</b>

### 1.0 Policy Statement

1.1 In partnership with the Province of Ontario and Ontario Parks, the Dryden Public Library will lend Ontario Parks Vehicle Day Passes. These passes will allow for free vehicle entry into any Ontario Park for day use (overnight camping is not allowed).

### 2.0 Borrowing Conditions

- 2.1 Patrons must be over the age of 18 to borrow the Ontario Parks Pass.
- 2.2 Passes can only be borrowed on accounts in good standing.
- 2.3 Patrons are eligible to borrow an Ontario Parks Pass once per calendar year for a single day use.
- 2.4 Patrons may be restricted from borrowing an Ontario Parks Pass if:
  - They previously returned a park pass more than seven (7) days overdue,
  - They previously abused the conditions of the pass (i.e., attempting to camp overnight with the pass, using the pass on multiple occasions)

### 3.0 Circulation Rules

- 3.1 Due to the limited number of passes available, patrons are asked to return the pass as soon as possible after use. The passes will have a loan period of five (5) days, after which overdue fines will be charged.
- 3.2 Due to the limited number of passes available there will be no renewals allowed on the passes.
- 3.3 Overdue fees will accumulate at a rate of \$2.00/day for ten (10) days. After ten days, the pass will be considered missing, and the patron will be billed the full replacement cost.
- 3.4 The replacement cost of a Parks Pass will be \$225 (the cost of an annual commercial day pass).
- 3.5 The replacement cost of Ontario Parks Passes will be reviewed annually based on rates set by Ontario Parks.

3.6 Patrons may put a Parks Pass on hold; however, the Library cannot guarantee availability for a specific date. Parks Passes will circulate on a first-come, first-served basis.

#### 4.0 Changes or Discontinuation of the Program

4.1 The Park Pass lending program is an initiative of Ontario Parks, offered at no cost to participating libraries.

4.2 Due to the nature of this partnership, the program may be changed or discontinued at any time.

4.3 As these decisions are outside the Library Board's control, the Library Board cannot guarantee patrons of the program's continued availability.

History			
<b>Approval Date:</b>	April 2021	<b>Approved by:</b>	M Benson
<b>Amendment Date:</b>		<b>Approved by:</b>	
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