



Dryden Public Library Board

MINUTES OF THE REGULAR MEETING Held on November 15, 2021 via ZOOM.

Present	Matthew Benson (Chair) Angie Barton Shirley Cole Suzanne Lockyer Susan Reaney-Iskra Caroline Goulding (Library CEO) Shayne MacKinnon (Council Rep)
Regrets	None
Guests	None

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:00 pm.	
2.0	Approval of the Agenda	Motion 21-54 THAT the Dryden Public Library Board approve the agenda as amended. Moved by S Cole; seconded by S Lockyer. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None presented.	
5.0	Adoption of the minutes	5.1 September 20, 2021 Motion 21-55 THAT the Dryden Public Library Board approve the minutes of the previous meeting October 19, 2021 as presented. Moved by S Mackinnon; seconded by S Cole. APPROVED.	
6.0	Business Arising from the Minutes	None	
7.0	Reports	7.1 CEO Reports <ul style="list-style-type: none">○ See attached	

		<p>7.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached ○ C Goulding discussed reviewing the statistics that are presented once the new Strategic Plan is finalized <p>7.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached ○ C Goulding S Reany-Iskra will meet to discuss what is included within the different budget lines <p>7.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached <p>Motion 21-56 THAT the Dryden Public Library Board receive the following reports: CEO Report – November 2021 Statistical Report to October 31, 2021 Financial Report to October 31, 2021 Health and Safety Report – November 2021 Moved by A Barton; seconded by S MacKinnon. APPROVED.</p>	
8.0	Decision Items	<p>8.1 McNaughton Lease Cancellation</p> <p>The Board discussed the cancelling the McNaughton lease and is in favour of doing so. No decisions were made regarding either switching to a new leasing program or purchasing all our items.</p> <p>Motion 21-57 THAT the Dryden Public Library Board approve a portion of the surplus on buying out items from the McNaughton collection. Moved by S MacKinnon; seconded by S Lockyer. APPROVED</p> <p>8.2 November Policy Review</p> <p>GN-03 CEO Evaluation was deferred to the next meeting.</p>	<p>ACTION: C Goulding will research whether Library Services Centre offers processing as a part of their leasing package.</p> <p>ACTION: Board members will review GN-03 CEO Evaluation and send</p>

		<p>Motion 21-58 THAT the Dryden Public Library Board approve policies GN-01 Policy Development and GN-03 Advocacy. Moved by A Barton; seconded by S Cole. APPROVED</p>	<p>comments to the rest of the Board.</p>
9.0	<p>Discussion Items</p>	<p>9.1 COVID 19 Vaccination Policies & Procedures</p> <p>C Goulding shared a notice sent by the Northwestern Health Unit regarding workplace vaccination policies. The City has stated that they are in the process of creating a policy. C Goulding also shared some further clarification regarding libraries and checking proof of vaccination. The Board discussed the notice and workplace vaccination.</p> <p>9.2 IBEW Collective Agreement</p> <p>Motion 21-59 THAT the Dryden Public Library Board move to an in-camera session. Moved by S MacKinnon; seconded by S Cole. APPROVED</p> <p>Motion 21-60 THAT the Dryden Public Library Board return from an in-camera session. Moved by S MacKinnon; seconded by S Lockyer. APPROVED</p> <p>9.3 Re-Accreditation Work Plan</p> <p>C Goulding explained the Accreditation process and reviewed the guidelines that will require Board input. These items will begin appearing as agenda items in the new year.</p>	<p>ACTION: A draft workplace vaccination policy will be presented to the Board at the next meeting.</p> <p>ACTION: Board members will send any proposals they would like to see by email.</p>
10.0	<p>Information Items</p>	<p>10.1 January Policy Review</p> <p>C Goulding reviewed the recommended changes to the policies.</p>	
12.0	<p>Other Business/Questions</p>	<p>11.1</p>	

		The Board discussed fundraising efforts. For end-of-year giving, a shareable image will be created advertising that the Library is a registered charity and encouraging people to give. The Board discussed drafting a letter to be sent to local funeral homes and lawyers regarding legacy gifts.	ACTION: Create a shareable social media regarding the Library's charitable status.
13.0	Next Meeting	Monday, January 17 at 5:00 pm via Zoom	
14.0	Adjournment	Motion 21-53 THAT the Dryden Public Library Board adjourn at 6:18 pm. Moved by A Barton. APPROVED.	