

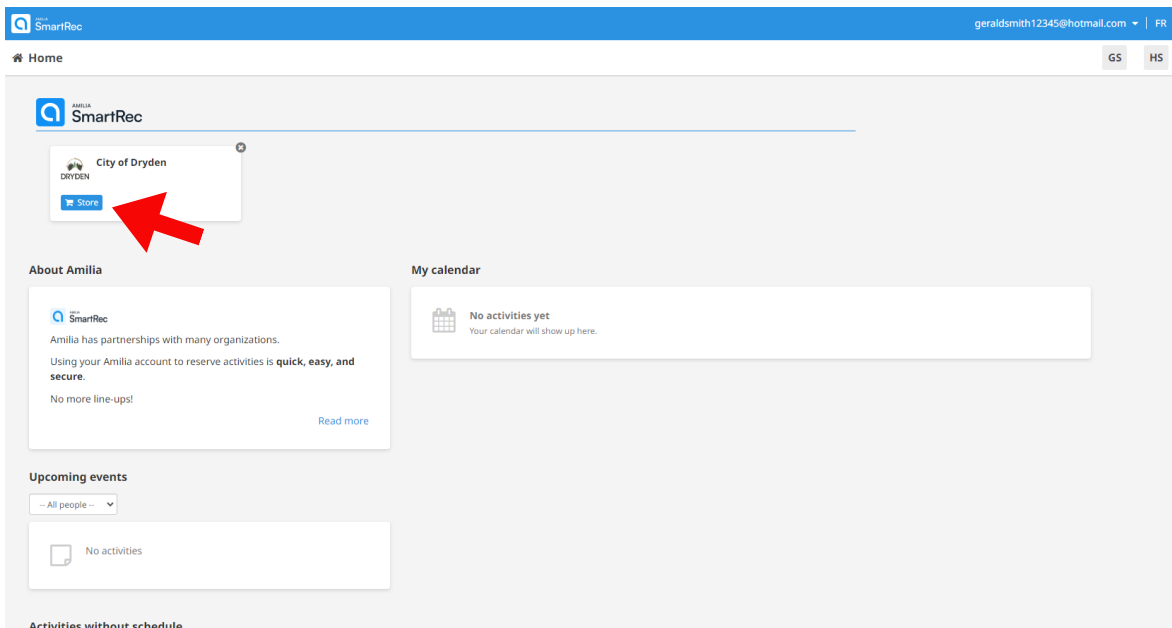


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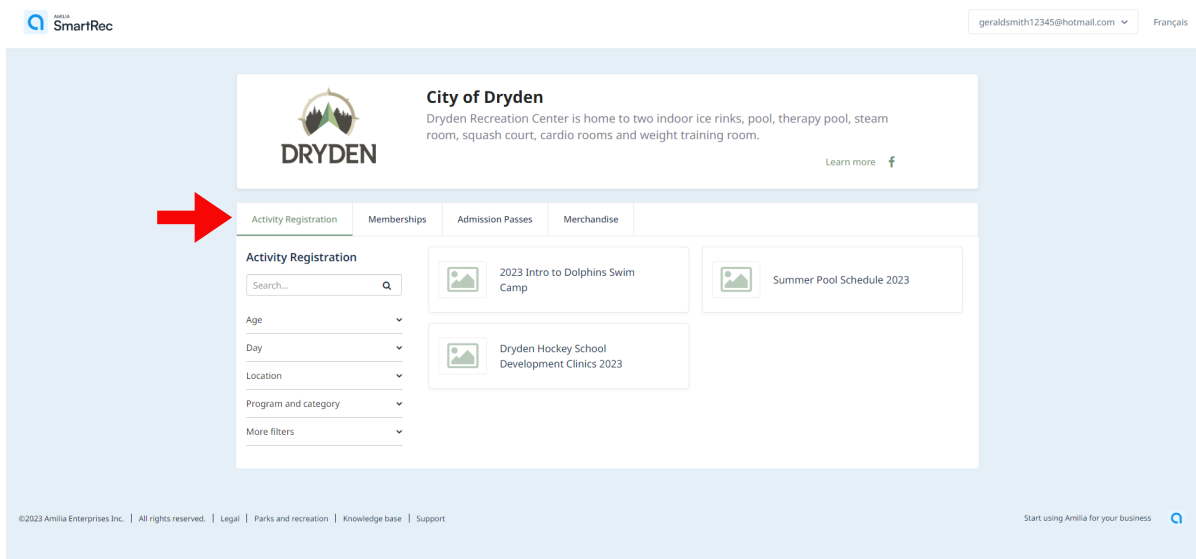
SmartRec Store - Registering & Purchasing

This guide is designed to help you navigate the Amilia Store. Learn how to register for programs and activities, purchase admission passes and memberships, and buy merchandise.

1. Log into your Amilia account and click "Store"



2. Once in the Store, you can choose "Activity Registration", "Memberships", "Admission Passes" or "Merchandise" to find all items available for booking or purchase online.

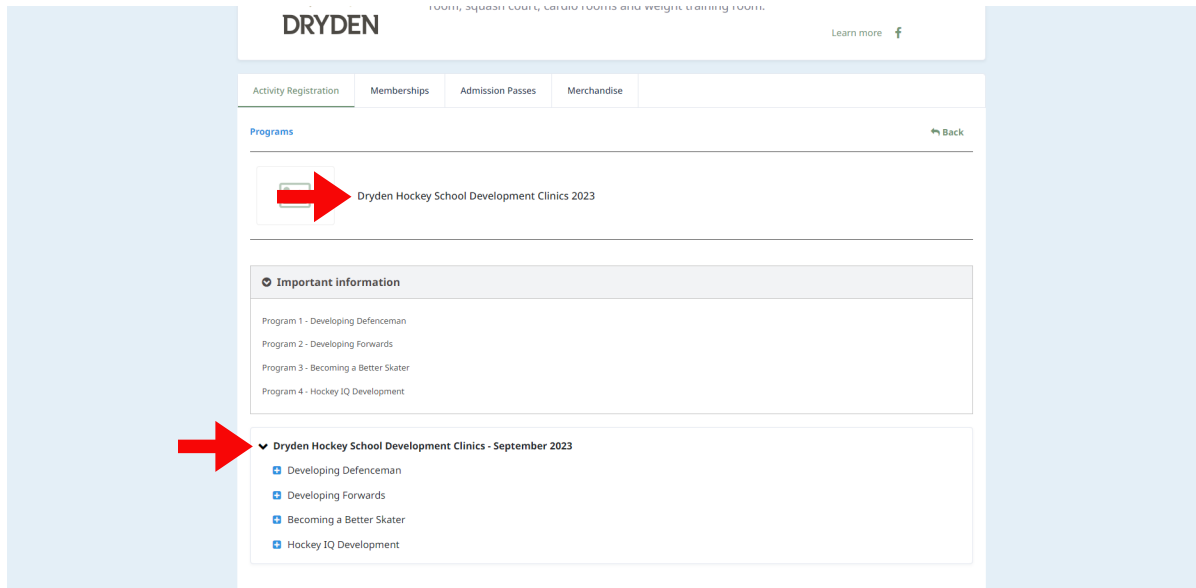




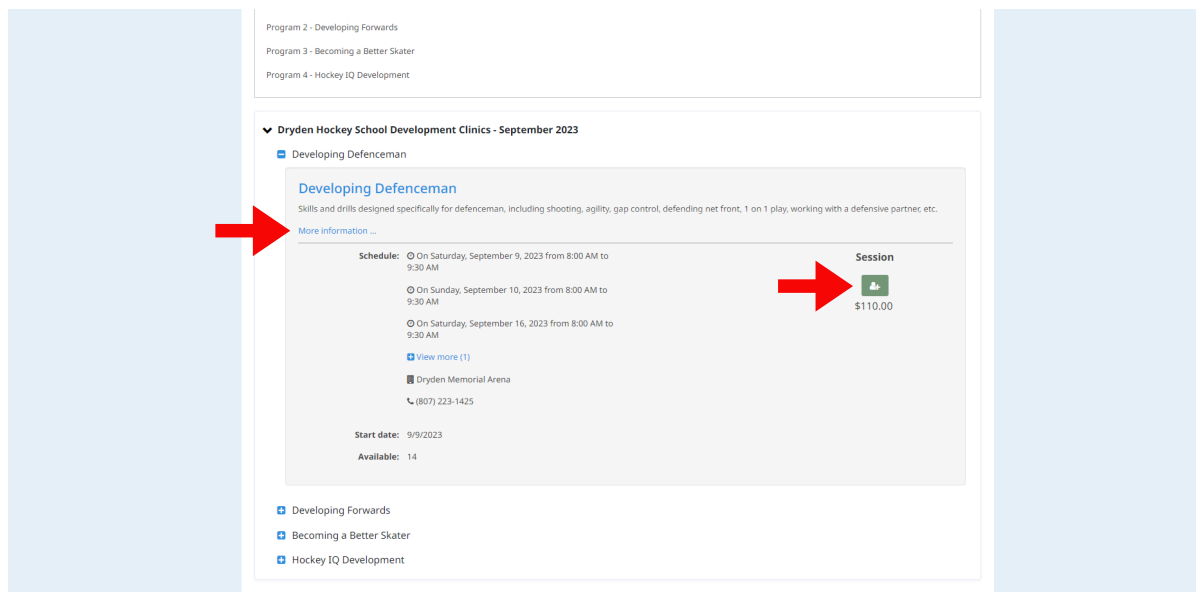
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3. Click on your desired item to show options.



4. Clicking the (+) button beside each activity will drop down information about the program, requirements, cost, capacity and schedules. From here, you can either click more information or the green "Session" button to continue the booking or purchasing process.

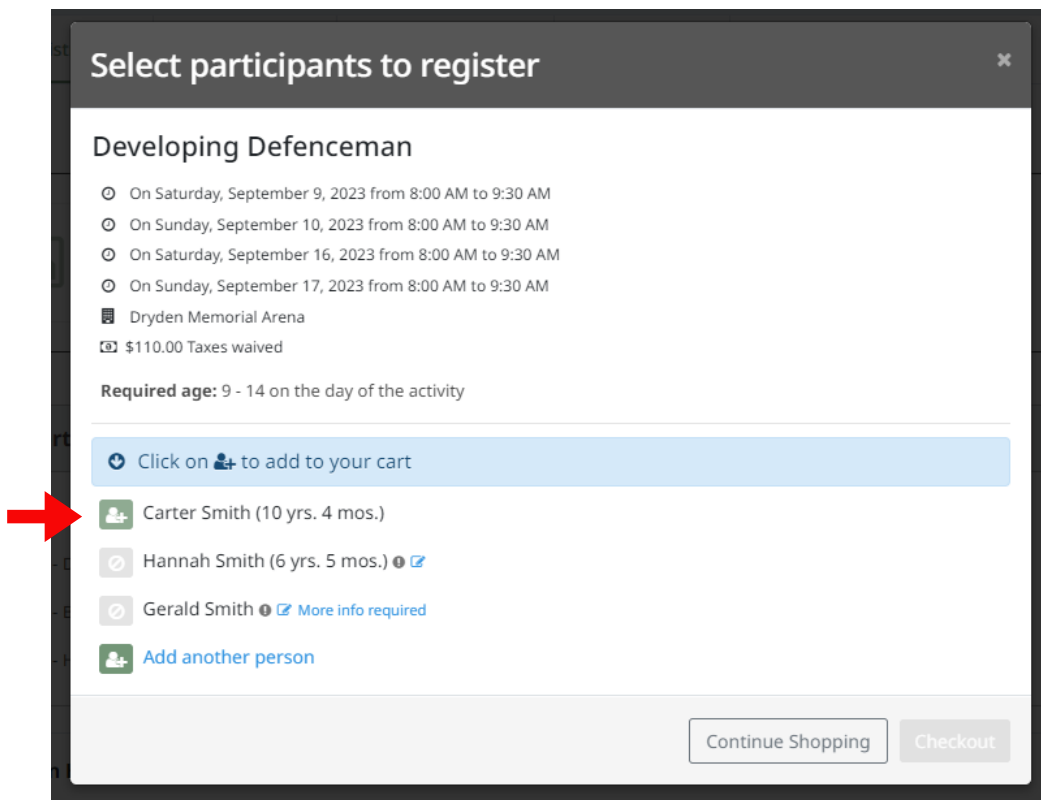




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5. If you click the green "Session" button, you will be prompted to choose the individual in your account that you are registering or purchasing for. Only those individuals eligible for that item will be allowed to register or purchase.



6. Select the individual and then click "Checkout".

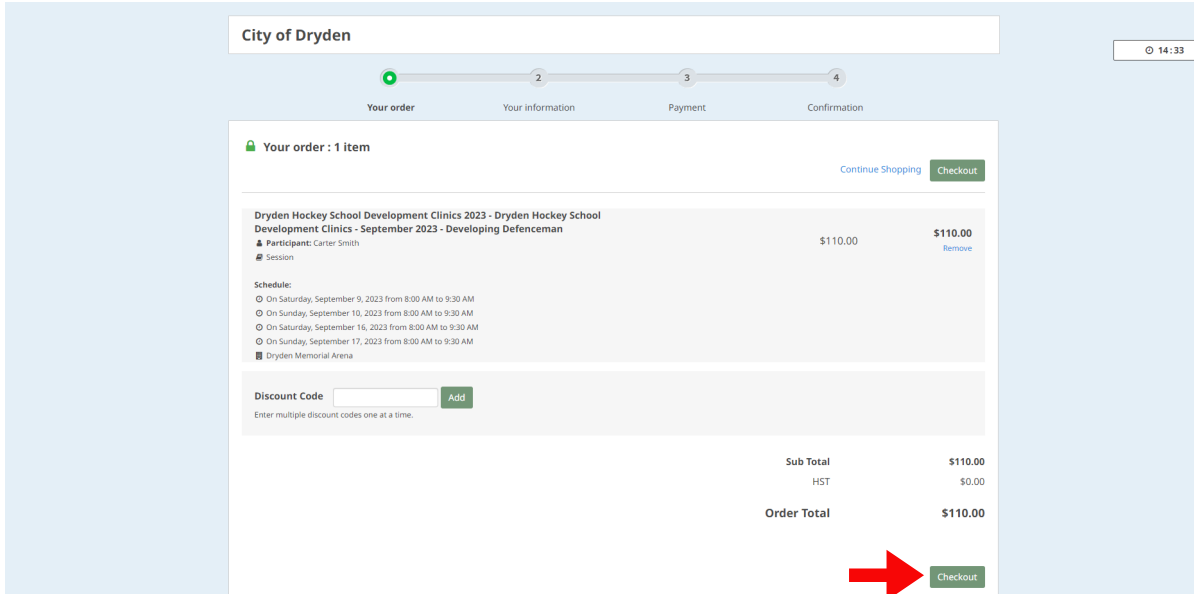


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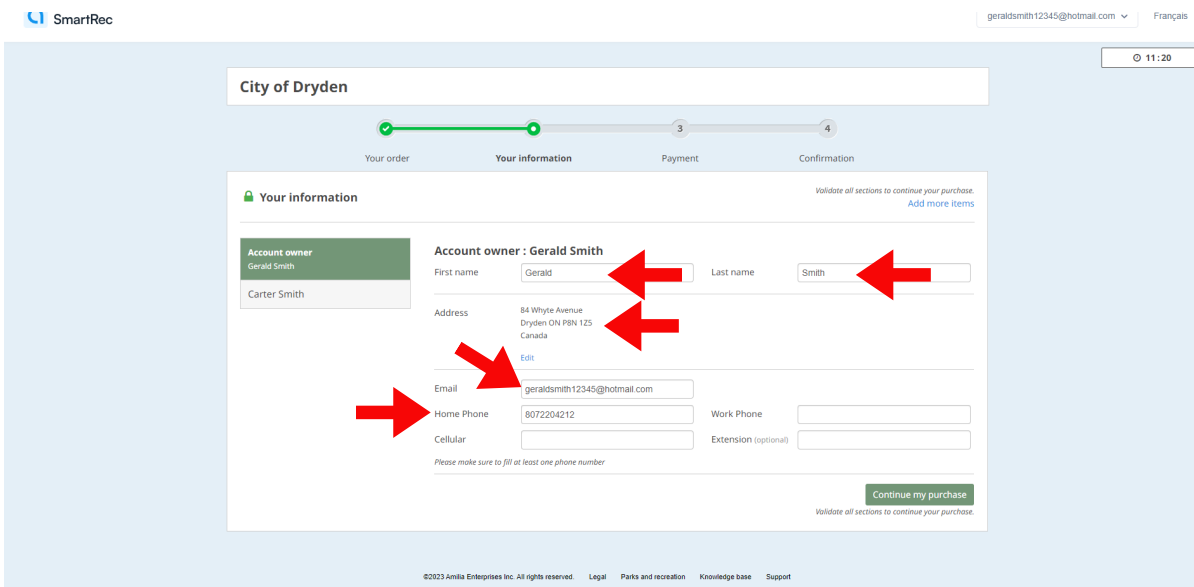
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- Any eligible discounts will automatically display on this screen. Click "Checkout" again.



- Next, ensure all information is correct (name, address, etc.) and input a phone number if one is not already displayed. If you are registering or purchasing for someone else in your account, it should still be your (the account owner's) information that is displayed here. Click "Continue my purchase" when complete.





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9. Indicate any allergies, medical conditions and select a Primary Legal Guardian as well as an Emergency Contact (only if registering or purchasing for someone else in your account). Click "Continue my purchase" when complete.

Account owner
Gerald Smith ✓

Carter Smith

Personal information : Carter Smith

Date of birth: 3/8/2013 This information can be modified in your account settings.

Check here if no known medical conditions.

Allergies (optional)

Nuts Peanuts
 Eggs Insect bites/stings
 Seafood

Other (optional)

Medical conditions (optional)

Asthma Incontinence
 Hearing disorder Diabetes
 Hyperactive Epilepsy
 Visual disorder

Other (optional)

Medications (optional)

Dosage (optional)

Frequency (optional)

Select a Primary Legal Guardian

Gerald Smith

Select a Secondary Legal Guardian (optional)

None

Select an Emergency Contact

Gerald Smith

Select a second Emergency Contact (optional)

None

Validate all sections to continue your purchase.



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- 10.** If you do not already have a credit card stored in your account, you must enter it here. Should you need a different billing address, click "Use different billing address" and input the correct address. You can click "Save card to this account ..." at the bottom of the screen if you wish to have the card always on your account. Click "Make payment".

City of Dryden

Your order Your information **Payment** Confirmation

Payment [View order details](#) [Add more items](#)

\$110.00
amount to be paid now

Credit card payment

Credit card details

Card number
[Redacted]

Expiration date CVV
[Redacted] [Redacted]

Name on card
[Redacted]

Billing address
84 Whyte Avenue
Dryden ON P8N 1Z5
Canada

Use different billing address

Address 1
[Redacted]

Address 2 (optional)
[Redacted]

Country: Canada Province: Ontario

City: Dryden Postal Code: [Redacted]

Save card to this account, and allow City of Dryden to charge this card for future agreed-upon purchases.

Make payment



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11. You are able to print your invoice or receipt on this page. You can find this invoice at any time in your account. If you have purchased a membership, your card is digitally stored in your account. You can find it under the "Membership cards" tab. If you have purchased admission passes, these are also stored in your account. You can find these under "Purchases".

The screenshot displays the 'Confirmation' page of the SmartRec system. At the top, a progress bar shows four steps: 'Your order', 'Your information', 'Payment', and 'Confirmation', with the final step being active. The main content area is titled 'Confirmation' and includes a green message: 'Your order has been successfully completed.' Below this, it lists 'Invoice Number: 19150091' and 'Date: 8/3/2023'. There are three buttons: 'Return to store', 'Share', 'Print invoice', and 'Print receipt'. The page is divided into sections for 'Client' (redacted), 'Organization' (City of Dryden, 30 Van Horne Ave, Dryden, ON P8N 2A7), and 'Memberships'. The membership section shows a 'Membership 1 Month Membership (Fill out Form)' for \$84.70, with an expiration date of 9/2/2023. A discount of \$16.60 is applied, resulting in a 'Sub Total' of \$68.10, 'HST' of \$8.85, and an 'Order Total' of \$76.95. A 'Receipt of payment 71368466' is shown for a credit/debit card payment on 8/3/2023. The receipt details include: Cardholder's name (redacted), Card number (Visa xxxxxx, redacted), Date (2023-08-03 10:24 EST), Amount (\$76.95), Order ID (CAP513285966966-1933), Approval code (02057N), and Transaction ID (7e995a70-dfcb-4f27-a9c7-160b8238ba59). There are 'Share', 'Print invoice', and 'Print receipt' buttons at the bottom right.

12. If you have any questions about your purchase, or need assistance in any way, please contact the Pool & Fitness Centre Front Desk at 807-223-1430 or the Arena Front Desk at 807-223-1425 ext. 5.