



Dryden Public Library Board
MINUTES OF THE REGULAR MEETING
 Held on November 20, 2023 in the Library

Present	Matthew Benson Susan Reany-Iskra Nancy Rosaasen Caroline Goulding - CEO Suzanne Lockyer Catherine Kiewning
Regrets	Angie Barton Karen Smith
Guests	

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:00 pm.	
2.0	Approval of the Previous Meeting Minutes	Motion 23-49 THAT the Dryden Public Library Board approve the minutes of the regular meeting of October 23, 2023, with updates of action items. Moved by S Reany Iskra; seconded by N Rosaasen. APPROVED.	Action: C Goulding will create smudging procedures
3.0	Approval of the Agenda	Motion 23-50 THAT the Dryden Public Library Board approve the agenda as amended. Moved by C Kiewning; seconded by N Rosaasen. APPROVED	
4.0	Delegations	None	
5.0	Declaration of Conflict of Interest	None declared.	
6.0	Reports	6.1 CEO Reports <ul style="list-style-type: none"> ○ See attached ○ Verbal update regarding Library Days at Queen’s Park: The advocacy event went well. Six teams of librarians met with 	

		<p>MPPs to advocate for the library sector’s provincial budget “asks”. C Goulding met with MPP Dave Smith, Parliamentary Secretary for the Ministry of Tourism, Culture, and Sport, MPP Jill Andrew, Critic of Ministry of Tourism, Culture, and Sport, and MPP Lisa Gretzky.</p> <p>6.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>6.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached ○ C Pateman is in the process of applying \$52,282 in deferred revenue from 2022 to 2023. ○ C Goulding has reached out to C Pateman regarding collections spending ○ C Goulding investigated the variances between budgeted and actual Salaries and Benefits line. These lines will likely be fully spent by the end of the year. ○ There is grant revenue that offsets the overspending in the capital book purchasing line <p>6.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached ○ Board questioned what the plan was for the newspapers in the basement. Duplicates will be identified and discarded once we are satisfied with the results of the digitization project. ○ It was suggested that the digital versions ought to be checked prior to disposal. ○ Majority of identified issues have been corrected with the exception of the lip at the front of the building which will be repaired in the Spring. <p>6.5 Building Maintenance Project Report</p> <ul style="list-style-type: none"> ○ None 	
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7.0	Decision Items	<p>7.1 Draft Communications Plan C Goulding reviewed the draft plan. A copy was provided to S Tcholke, the City Communications Coordinator for his feedback as well.</p> <p>Motion 23-52 THAT the Dryden Public Library Board accepts the Draft Communications Plan as amended. Moved by S Reany Iskra; seconded by C Kiewning. APPROVED.</p> <p>7.1.1 Policy Approvals Motion 23-53 THAT the Dryden Public Library Board approves updates to policies:</p> <ul style="list-style-type: none"> • HR-02 Health and Safety • HR-04 Prevention of Discrimination, Harassment and Workplace Violence, and • HR-05 Working Alone <p>as amended. Moved by C Kiewning; seconded by S Lockyer. APPROVED.</p>	
8.0	Advocacy	<p>8.1 Draft Advocacy Plan The Draft Advocacy Plan was reviewed. C Goulding advised that new Valuing Ontario Libraries Toolkit has been released. A previous</p>	

		<p>version was specific to Northern Libraries and Dryden had participated on the working group.</p> <p>Motion 23-54 THAT the Dryden Public Library Board accepts the Draft Advocacy Plan as presented. Moved by C Kiewning; seconded by N Rosaasen. APPROVED.</p> <p>8.2 City Chatter – October The Board was pleased with the article about the Library.</p> <p>8.3 Presentation to Council November 27 The presentation to Council was discussed along with the relationship between the Library and the City. Board members were encouraged to attend.</p>	<p>Action: C Goulding will forward the calendar invite for the Council presentation to the Board and the Friends of the Library.</p>
9.0	Other Business	<p>9.1 Super Conference 2024 Board member attendance at Super Conference 2024 was discussed. A bursary can be applied to for first time attendees.</p>	<p>Action: C Goulding will forward information about the bursary to the Board</p>
10.0	Information Items	<p>10.1 FN-05 Respect and Acknowledgement Declaration Policy statement 3.5 should be deleted from the policy.</p>	
11.0	Next Meeting	<p>Monday, January 15, 2024 5:00 pm via Zoom/Hybrid</p>	
12.0	Adjournment	<p>Motion 23-55 THAT the Dryden Public Library Board adjourn at 6:30 pm. Moved S Lockyer. APPROVED.</p>	