



Dryden Public Library Board

MINUTES OF THE REGULAR MEETING Held on October 19, 2021 via ZOOM.

Present	Matthew Benson (Chair) Angie Barton Shirley Cole Suzanne Lockyer Caroline Goulding (Library CEO) Shayne MacKinnon (Council Rep)
Regrets	None
Guests	None

1.0	Call to Order & Land Acknowledgement	The meeting was called to order by the Chair at 5:00 pm.	
2.0	Approval of the Agenda	Motion 21-46 THAT the Dryden Public Library Board approve the agenda as amended. Moved by S Lockyer; seconded by A Barton. APPROVED.	
3.0	Declaration of Conflict of Interest	None declared.	
4.0	Delegations	None presented.	
5.0	Adoption of the minutes	5.1 September 20, 2021 Motion 21-40 THAT the Dryden Public Library Board approve the minutes of the previous meeting September 20, 2021 as presented. Moved by S Mackinnon; seconded by S Cole. APPROVED.	
6.0	Business Arising from the Minutes	None	
7.0	Reports	7.1 CEO Reports <ul style="list-style-type: none"> ○ C Goulding provided more details regarding the Library's Hours of operation 	

		<p>7.2 Statistical Reports</p> <ul style="list-style-type: none"> ○ See attached <p>7.3 Financial Report</p> <ul style="list-style-type: none"> ○ See attached <p>7.4 Health and Safety Reports</p> <ul style="list-style-type: none"> ○ See attached <p>Motion 21-48 THAT the Dryden Public Library Board receive the following reports: CEO Report – October 2021 Statistical Report to September 31, 2021 Financial Report to September 31, 2021 Health and Safety Report – October 2021 Moved by S MacKinnon; seconded by S Lockyer. APPROVED.</p>	
8.0	Decision Items	<p>8.1 Surplus Spending</p> <p>The Board discussed the Surplus Spending recommendations.</p> <p>Motion 21-49 THAT the Dryden Public Library Board approve the surplus spending as presented. Moved by A Barton; seconded by S Cole. APPROVED</p> <p>8.2 October Policy Review</p> <p>The possibility of sharing a Teen Advisory Group with the high school was discussed and strengthening our partnership with their library.</p> <p>Motion 21-50 THAT the Dryden Public Library Board approve the following policies as presented: OP-07 Children’s Services, OP-08 Young Adult Services, and OP-26 Political Elections. Moved by A Barton; seconded by S Cole. APPROVED</p>	<p>ACTION: C Goulding will ask Steven Lansdell-Rolls about transferring any remaining surplus at the end of the year to the Library’s reserve</p> <p>ACTION: C Goulding will research costs to purchase new patron computers</p>
9.0	Discussion Items	9.1 COVID 19 Vaccination Policies & Procedures	

		<p>C Goulding shared some clarification received from the Ministry regarding requirements to show proof of vaccination at library events and meetings. Moving forward staff will continue with take home programming and if the decision is made to offer in-person programming C Goulding will reach out to the Health Unit to establish proof of vaccination requirements.</p> <p>9.2 Health & Safety - Naloxone</p> <p>The Board discussed the stocking of Naloxone within the Library.</p> <p>Motion 21-51 THAT the Dryden Public Library Board direct the CEO/Chief Librarian to prepare a draft policy on the use of Naloxone based on the information presented and the ensuing discussion. Moved by A Barton; seconded by S MacKinnon. APPROVED</p>	
10.0	Information Items	<p>10.1 November Policy Review</p> <p>M Benson will be reviewing C Goulding's contract prior to sending comments to the Board regarding the CEO Evaluation policy.</p> <p>It was suggested that the Board focus on the fundraising aspect of advocacy to build up the Library's reserve.</p>	
12.0	Other Business/Questions	<p>11.1 CELA Resolution</p> <p>Motion 21-52 THAT the Dryden Public Library Board approve the CELA resolution as presented. Moved by S Lockyer; seconded by S Cole. APPROVED</p>	
13.0	Next Meeting	Monday, October 18 at 5:00 pm via Zoom	ACTION: C Goulding will send out a doodle poll

			with possible meeting dates for the Strategic Planning Committee
14.0	Adjournment	Motion 21-53 THAT the Dryden Public Library Board adjourn at 6:10 pm. Moved by S Lockyer. APPROVED.	