



**Dryden Public Library Board**  
**MINUTES OF THE REGULAR MEETING**  
Held on June 21, 2021, at the Dryden Public Library.

Present	Matthew Benson - Chair Shirley Cole Shayne MacKinnon - Council Representative Suzanne Lockyer
Regrets	Angie Barton - Vice-Chair Caroline Goulding
Guests	Lucille Ayers Tina Wallin Karen Hamilton

1.0	<b>Call to Order &amp; Land Acknowledgement</b>	The meeting was called to order by the chair at 5:10 p.m.	
2.0	<b>Approval of the Agenda</b>	<b>Motion 21 - 34</b> THAT the Dryden Public Library Board approve the agenda as presented. Moved by S MacKinnon; seconded by S Lockyer. <b>APPROVED.</b>	
3.0	<b>Declaration of Conflict of Interest</b>	None declared.	
4.0	<b>Delegations</b>	None present.  The Chair acknowledged guests Lucille Ayers from the Friends of the Library and Dryden Public Library staff Karen Hamilton and Tina Wallin	

5.0	<b>Adoption of the minutes</b>	<p><b>5.1 May 17, 2021</b></p> <p><b>MOTION 21-35</b> that the Dryden Public Library Board approve the minutes of the previous meeting May 17, 2021 as presented. Moved by S MacKinnon; seconded by S Cole. <b>APPROVED</b></p>	
6.0	<b>Business Arising from the Minutes</b>	None presented.	
7.0	<b>Reports</b>	<p><b>The Friends of the Dryden Public Library</b>  Lucille Ayers, President of Friends of the Dryden Public Library shared the 2020-2021 Annual Report and highlighted some of the fundraising activities. See attached.</p> <p><b>7.1 CEO Report</b>  See attached</p> <p><b>7.2 Statistical Report</b>  See attached</p> <p><b>7.3 Financial Statements</b>  See attached</p> <p><b>7.4 Health and Safety Report</b>  See attached</p> <p><b>Motion 15 -36</b> THAT the Dryden Public Library Board receive the following reports:  CEO Report to June 2021  Statistical Report to May 2021  Financial Report to June 10, 2021  Health and Safety Report to June 2021  Moved by S Cole; seconded by S Lockyer. <b>APPROVED.</b></p>	

8.0	<b>Decision Items</b>	<p><b>8.1 CELA Resolution</b> Deferred to September meeting for consultation with new CEO.</p> <p><b>8.2 Policy Review – Friends of the Library</b> <b>MOTION 21-37</b> THAT the Dryden Public Library Board approve the policy GN-5 Friends of the Library, as presented. Moved by S Cole; seconded by S MacKinnon. <b>APPROVED</b></p>	<p><b>ACTION:</b> M Benson to add CELA Resolution to September Agenda.</p>
9.0	<b>Discussion Items</b>	<p><b>9.1 2020 Annual Report presentation to Council</b> on June 14, 2021. M Benson stated that the 2020 Annual Report was well received, and he recommended the infographic format be used again.</p> <p><b>9.2 Contracting for Library Services – Eagle Lake First Nation</b> K Hamilton stated that library staff have begun to sign up new members from Eagle Lake First Nation. Lloyd Napish has informed residents of the new contract through social media. K Hamilton stated that an in-person visit will be planned when provincial restrictions are lifted. M Benson indicated that the board should be notified of the visit and a representative could be in attendance.</p> <p><b>9.3 Strategic Planning- SWOT &amp; PEST Review exercise – Signed contract.</b> M Benson indicated that the contract with OLS for strategic planning consultation needed to be signed. S Lockyer suggested the members use document sharing to collaborate on strategic planning. M Benson stated that a refined document could be ready at the end of summer to share with the new CEO.</p>	<p><b>ACTION:</b> All board members to review the SWOT and PEST exercise.</p>

		<p><b>9.4 CEO Recruitment Update &amp; Employment Grid</b>  M Benson provided an update on the CEO Recruitment Process. Screening has been completed and the interview process will begin in early July.</p> <p>M Benson noted that the Dryden Public Library CEO range of salary and the City of Dryden employment grid system did not allow the former CEO to move through the range. M Benson indicated that an equitable system needs to be developed.</p>	
9.0	<b>Information Items</b>		
10.0	<b>Other Business/Questions</b>	None presented.	
11.0	<b>Next Meeting</b>	September 20, 2021 5:00 pm	
12.0	<b>Adjournment</b>	<b>Motion 21- 38</b> THAT the Dryden Public Library Board adjourn at 6:08 pm. Moved by Suzanne Lockyer. CARRIED.	