



Public Works
City of Dryden
30 Van Horne Ave
Dryden, ON
P8N 2A7

(807) 223-2367

T-2026-6 Annual Fire Protection Systems Inspection and Testing Services

1. Invitation to Tender

The Corporation of the City of Dryden (the "City") invites sealed tenders from qualified and experienced contractors for the **inspection, testing, reporting, and optional on-call servicing of fire protection systems** located within City-owned and operated buildings. The intent of this tender is to ensure that all fire protection systems are maintained in a safe, reliable, and code-compliant condition in accordance with applicable standards and regulatory requirements.

2. Contract Term

The City intends to award a **three (3) year contract** for annual fire systems inspection and testing, with the option to extend or amend the contract at the City's discretion, subject to satisfactory performance and budget approval.

3. Scope of Work

The successful bidder shall provide all labour, materials, equipment, supervision, and expertise necessary to complete the inspection and testing of fire protection systems, including but not limited to the following:

3.1 Fire Alarm Systems – Inspection and Testing

Annual inspection and testing shall be completed in compliance with the **current edition of CAN/ULC-S536 – Inspection and Testing of Fire Alarm Systems**, and shall include:

- Fire alarm control panels and annunciators
- Power supplies, batteries, and chargers
- Initiating devices (manual pull stations, smoke detectors, heat detectors)
- Notification appliances (bells, horns, strobes, speakers)
- Supervisory and trouble signals
- Interface with other building systems (where applicable)
- Verification of system operation and signal transmission



3.2 Additional Fire Protection Equipment

Where applicable and identified by the City, inspection and testing may also include:

- Fire extinguishers
- Emergency lighting and exit signage
- Fire hose cabinets and standpipes
- Sprinkler supervisory devices and flow switches (testing only; not sprinkler system certification)

Equipment quantities and locations are provided for **reference purposes only** and may be adjusted by the City during the contract term.

3.3 Deficiencies and Repairs

- Identify all deficiencies, non-compliances, or life-safety concerns
- Clearly distinguish between **code deficiencies**, **maintenance issues**, and **recommended improvements**
- No repair work shall be undertaken without prior written authorization from the City

4. City Facilities

Inspections will be required at multiple municipal facilities, including but not limited to:

- City Hall and Bell Building
- Public Works Facilities
- Fire Stations
- Recreation and Community Facilities
- Water and Wastewater Facilities
- Airport Facilities
- Library, Museum, and Other Municipal Buildings

A detailed list of buildings and fire system equipment has been provided for reference.

5. Deliverables

All inspection and testing work for each contract year shall be fully completed no later than **September 30** of that year, unless otherwise approved in writing by the City.

The Contractor shall provide the following deliverables for each annual inspection cycle:

- Detailed inspection and testing reports for each facility
- Deficiency reports identifying:
 - Immediate / Life Safety Deficiencies
 - Regulatory / Code Deficiencies
 - Maintenance and Monitoring Items
- Confirmation of compliance with CAN/ULC-S536
- Test results, system status summaries, and recommendations
- Electronic copies of all reports (PDF and editable format)

Reports shall be submitted to the City within **seven (7) business days** of inspection completion.



6. On-Call Service Rates (Optional)

Bidders shall provide hourly labour rates for on-call or emergency service work during the contract term, including:

- Regular hours
- After-hours, weekends, and statutory holidays

On-call service work is not guaranteed and will be issued at the City's discretion.

7. Contractor Qualifications

Bidders must demonstrate:

- Minimum **seven (7) years** experience inspecting and testing fire alarm systems
- Technicians certified and qualified to perform work under CAN/ULC-S536
- Experience with municipal, institutional, or industrial facilities
- Ability to coordinate inspections with minimal disruption to building occupants

The City may request references for similar projects.

8. Health and Safety

The Contractor shall:

- Comply with all applicable occupational health and safety legislation
- Adhere to the City of Dryden's Health and Safety policies
- Submit required contractor safety documentation prior to commencement of work
- Coordinate site access and safety requirements with City staff

Additionally, in compliance with the City's Health and Safety Policies, the successful proponent must complete and submit forms **HR-HS-10** and **HR-HS-55** at least five days prior to commencing work. These forms are available at dryden.ca and can be submitted through the [Contractor Documentation Portal](#).

9. Insurance and WSIB

The successful bidder shall provide proof of:

- Commercial General Liability Insurance with a minimum coverage of **\$2,000,000** per occurrence
- WSIB Clearance Certificate

10. Pricing Submission

Tender submissions shall include:

- Lump sum pricing for Annual Fire Alarm inspection and testing services for each location.
- Unit pricing for additional Fire protection equipment such as Fire Extinguishers, Emergency Lights, Fire Hoses and Fire Suppression System, if applicable
- Hourly rates for on-call service work

All prices shall be exclusive of HST.



11. Evaluation Criteria

Tenders will be evaluated based on, but not limited to, the following criteria:

- Compliance with tender requirements
- Experience and qualifications of the bidder
- Technical approach and reporting quality
- Pricing

The City is not obligated to accept the lowest or any tender.

12. Submission Requirements

- **Deadline:** 3:00 P.M. CST on **Wednesday, March 11, 2026**

Please submit your bids along with the Form of Tender in Appendix- A at City of Dryden's Document submission Portal:

<https://forms.dryden.ca/Bids-and-Tenders/Bids-and-Tenders-Submissions>

The City will review all received bids and award the contract to the successful proponent.

Additional Information

- For inquiries, contact:
Madhav Raithatha
 - Phone: (807) 223-1416
 - Cell: (807) 220-1179
 - Email: mrraithatha@dryden.ca

Late submissions will not be accepted.

13. General Conditions

- The City reserves the right to reject any or all tenders
- The City may waive minor irregularities or informalities
- All submissions become the property of the City and are subject to *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*
- The successful bidder will be required to enter into a formal contract with the City

14. Award of Contract

The City intends to award the contract to the tender deemed to be in the best interest of the City, subject to Council approval where required.



Appendix A- FORM OF TENDER

T-2026-6 Annual Fire Protection Systems Inspection and Testing Services

Proponent: _____

Address: _____

Contact Person: _____

Telephone / Email: _____

The undersigned has carefully examined the Tender Documents and pertaining addendums and hereby submits this Tender to provide **Fire Protection Systems Inspection and Testing Services** for the City of Dryden.

A. Annual Fire Alarm System Inspection- Lump Sum Pricing			
	Location	Address	Annual Cost (\$)
1	City Hall, Bell Area and Library	30 Van Horne Ave	\$
2	Public Works Building	159 King St	\$
3	Former Dryden Police Services	64 King St	\$
4	Fire Department Station #1	189 Memorial Ave	\$
5	Fire Department Station #2	14376 Hwy 17 East	\$
6	Dryden Regional Airport Buildings	1012 Hwy 601	\$
7	Water Treatment Plant	250 Wilde Street	\$
8	Wastewater Treatment Plant	129 Marguerite St	\$
9	Museum	15 Van Horne Ave	\$
1010	Go-getters Seniors Building	84 St. Charles St	\$
1111	Dryden Recreation Centre	84 Whyte Ave	\$
1212	Sandy Beach Leisureplex	400 Sandy Beach Rd	\$
Total:			\$

B. Additional Fire Protection Equipment Inspections		
Sr No.	Description	Unit Price (\$)
1	Fire Extinguisher	
2	Emergency Lights	
3	Fire Hose	
4	(Optional) Sprinkler System at Dryden Recreation Centre	
5	(Optional) Fire Suppression System at Sandy Beach Leisureplex Kitchen	
6	(Optional) Fire Suppression System on Dryden Landfill Bomag Compactor	



C. Fire Extinguisher Recharging

Sr No.	Type	Unit Price (\$)
1	2.5 lb ABC	
2	5 lb ABC	
3	10 lb ABC	
4	20 lb ABC	
5	5 lb CO ₂	
5	10 lb CO ₂	
6	15 lb CO ₂	
7	20 lb CO ₂	
8	2.5 gal K-Type	
9	6L Badger Wet Chemical	

D. Fire Hose Replacements

Sr No.	Description	Unit Price (\$)
1	50 ft Fire Hose	
2	75 ft Fire Hose	
3	100 ft Fire Hose	

E. On-call Service Rates

Sr No.	Description	Unit Price (\$)
1	Regular hours (7 am to 5 pm)	
2	After-hours, weekends, and statutory holidays	

Declaration

The undersigned acknowledges that the **lowest or any Tender may not necessarily be accepted** and that the City of Dryden reserves the right to reject any or all Tenders.

Authorized Signature: _____

Name / Title: _____

Date: _____