

		<b>POLICY</b>
<b>SECTION: HUMAN RESOURCES</b>		<b>NO: HR-SE-01</b>
<b>REFERENCE: EMPLOYEE SERVICE RECOGNITION AWARD</b>		<b>Date: October 8, 2020</b>
		<b>Next Review Date: October 2022</b>

**TITLE: TWENTY-FIVE (25) YEAR SERVICE AWARD**

## **1.0 Twenty-Five (25) Year Service Award**

- 1.1 Employees attaining 25 years of service with the City of Dryden shall be presented a gift having a value of approximately \$300.00.
- 1.2 Volunteer Firefighters of the City of Dryden shall receive a gift of an approximate value of \$300.00 upon attaining 25 years of service with the Dryden Fire Department.
- 1.3 The presentation may be made at an open meeting of Council.
- 1.4 Employees receiving recognition for long service from various associations and organizations, of which The Corporation of The City of Dryden is affiliated, be authorized to travel to the destination where the award is to be presented and that all travel expenses be in accordance with the City of Dryden Policy Manual for bargaining and non bargaining personnel. Travel expenses for the employee's spouse/partner may be considered at the discretion of the CAO.
- 1.5 The monetary amount will be paid by the employees' department.

<b>History</b>			
<b>Approval Date:</b>	November 21, 2011	<b>Approved by:</b>	By-law 3928-2011
<b>Review/Amendment Date:</b>	April 24, 2017	<b>Approved by:</b>	CAO
<b>Review/Amendment Date:</b>	May 4, 2020	<b>Approved by:</b>	Cao
<b>Review/Amendment Date:</b>	October 8, 2020	<b>Approved by:</b>	CAO
<b>Review/Amendment Date:</b>		<b>Approved by:</b>	

**This policy is subject to any specific provisions of the Municipal Act, or other relevant legislation or Union agreement.**